

**Village of North Hudson
Regular Finance and Personnel Committee Meeting
Tuesday, March 3, 2015 @ 6:30 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order: roll call

President Wekkin called the meeting to order at 6:34 p.m. Answering the call were Trustees Head, O'Brien-Berglund and Zappa. A quorum was present and the meeting had been duly noticed. Also in attendance were; Public Works Director, Mark Ekblad; Village Engineer, Kevin Oium; Police Chief, Mark Richert; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

Approval of minutes: Regular Finance & Personnel Committee meeting of February 3, 2015

Motion (Zappa/O'Brien-Berglund) to approve the February 3, 2015 Regular Finance and Personnel Committee meeting minutes as presented. Motion carried.

Claims: review and recommendation

Motion (Zappa/O'Brien-Berglund) to recommend approval of the December 2014 non-recurring claims of \$3,704.99 and March 2015 non-recurring claims of \$33,519.48 for claims totaling \$37,224.47. Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Head-yes.

Employee Handbook Update

Troester stated that the handbook has been sent to an attorney who specializes in employment law for review and update. There have been changes to the law which require the handbook to be revised.

Purchase of Tablet or Other Device for Village Trustees

Wekkin stated that the purchase of a tablet or other device has been discussed in the past as a way to get paperless Board packets and avoid paper waste. Troester stated that the IT person for Village of North Hudson gave some suggestions for devices. There should be uniformity with which device is chosen. Head questioned if the device would be easy to operate by all of the Trustees, maintenance, and what happens if the device broke. Troester stated there are a lot of things to consider, such as whom will pay for the device, what if the device breaks, etc... Troester asked that the Trustees read the information in the board packet which may answer some questions. The Trustees recommended that the village pay for the tablets since they will be for village business use only. This item will be put on the agenda next month for further discussion and possible decision.

Authorization for Village Administrator to Solicit Loans-Lakeview Drive/Pine Street N/Eastbank/Mallalieu Project

Motion (Head/Zappa) to recommend approval that the Village Administrator is authorized to review financing options to fund the Lakeview Drive/Pine Street N/Eastbank/Mallalieu projects in the amount of not more than \$675,000.00, inclusive of potential opportunities to refinance existing debt for consolidation and/or interest cost savings. Head stated there was a good turnout from residents at the project informational meeting held during the Public Works

meeting. **Motion passed on a roll call vote of 4-0. Head-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes.**

Agreement with Lexipol Law Enforcement Policy Management Services

Motion (O'Brien-Berglund/Zappa) to authorize Chief Richert to enter into an agreement with Lexipol, LLC for Policy Manual and Daily Bulleting Training subscription materials. Wekkin questioned who would be the administrator. Chief Richert stated that he would be the administrator for the program. Richert confirmed there is money in his budget for this. **Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Head-yes.**

Adjournment

Motion (Zappa/Wekkin) to adjourn. Wekkin declared the meeting adjourned at 6:55 p.m.

Respectfully submitted by,

Melissa Luedke
Village Clerk