

**Village of North Hudson  
Regular Finance and Personnel Committee Meeting  
Tuesday, May 3, 2016 @ 6:00 p.m.  
Village Hall, 400 7<sup>th</sup> Street North  
Hudson, WI 54016**

**Minutes**

**Call to order: roll call**

President Wekkin called the meeting to order at 6:00 p.m. Answering the call were Trustees O'Brien-Berglund, Pike and Zappa. A quorum was present and the meeting had been duly noticed. Also in attendance were; Public Works Director, Mark Ekblad; Village Engineer, Kevin Oium; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

**Approval of minutes: Regular Finance & Personnel Committee meeting of March 29, 2016**

**Motion (Zappa/O'Brien-Berglund) to approve the March 29, 2016 Regular Finance and Personnel Committee meeting minutes as presented. Motion carried.**

**Claims: review and recommendation**

**Motion (O'Brien-Berglund/Zappa) to recommend approval of the May 2016 non-recurring claims of \$19,585.56. Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Pike-yes.**

**Full-Time Public Works Job Description**

Troester stated that when the other job descriptions were approved, this one was not formally approved by the Board. **Motion (Zappa/Pike) to recommend approval of the full-time public works job description.** Wekkin questioned if the Public Works employees are required to get any certifications for sewer or water. Ekblad stated that right now, the Public Works employees can work under his water operator license. **Motion carried.**

**Selection of Banking Services**

Troester stated that out of the fourteen (14) Request for Proposals that were mailed out to area banks, seven (7) submitted banking services proposals. Five (5) of the banks which submitted proposals were eliminated due to fees and inability to provide payroll direct deposit. Troester stated that between the two remaining banks, there is a significant difference in the interest rate offered. **Motion (Pike/Zappa) to authorize Village Administrator and Village Clerk to move the Village of North Hudson's primary checking and savings/CD accounts to Citizens State Bank. Motion passed on a roll call vote of 4-0. Pike-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes.**

**Amend Employee Handbook to include ability to be on-call volunteers for Hudson Fire Department**

**Motion (Zappa/O'Brien-Berglund) to amend the Employee Handbook to include the ability to be on-call volunteers for Hudson Fire Department and/or St. Croix E.M.S.** Troester stated that it was allowed in the old handbook but was inadvertently left out of the new handbook. **Motion carried.**

**Invest in Solar Garden Energy Option**

**Motion (Zappa/O'Brien-Berglund) to authorize the Village Administrator to enter into an agreement with Xcel Energy to purchase a Solar Garden subscription in order to help cut energy cost of operating the Village Hall. In addition, amend the 2016 budget, and use not more than \$29,000 of the Unassigned Fund Balance to fund the purchase.** Brian Elwood with Xcel Energy was present. Elwood stated that it was announced last week that Xcel Energy will move ahead with both of the solar gardens and they hope to be operational by January 2017. Elwood stated that the subscription fee is a one-time cost up front. Credits will be received for 25 years. Xcel Energy will help with communication to the public that the Village subscribes to the solar garden. **Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Pike-yes.**

**Collapsed Retaining Wall at 922 Sally's Alley N/1004 Riverside Drive N**

There was a request from the current owners of 922 Sally's Alley N and 1004 Riverside Drive N for the Village to replace the deteriorating retaining walls on the private property at 922 Sally's Alley N. Pike stated that the replacement/repair of the retaining wall at 922 Sally's Alley N/1004 Riverside Drive N was not approved at the Public Works meeting. The wall is located on private property. Pike spoke with the Public Works Chair at the time the project was done, Richard Hanley, and he stated the Village would not have paid to put in a retaining wall on private property. Pike also spoke with the previous owner's son (1004 Riverside Drive N), and the son had indicated that his father would have paid the contractor to construct the wall to match the other retaining walls in the right-of-way. Ekblad stated that there were no documents found that indicated the Village paid for the wall and would be responsible for the on-going maintenance of the wall. Pike, Oium, and Ekblad also went to Stevens Engineering to review the project files. There is a small portion (approximately 4 feet) of the wall that is located in the Village right-of-way. **Motion (Pike/Zappa) to deny the applicants request to repair/replace the collapsed retaining wall on the private property at 922 Sally's Alley N/1004 Riverside Drive N. Motion carried.**

**Replacement of Autodialer for the Krattley Lift Station**

**Motion (Zappa/Pike) to recommend having Tri-State Pump & Control install a new Sensaphone Series 400 Autodialer in the Krattley Lift Station control panel at a cost not to exceed \$1,700 with the costs coming out of the 201 Sanitary Sewer Maintenance Fund. Motion passed on a roll call vote of 4-0. Pike-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes.**

**Adjournment**

Wekkin declared the meeting adjourned at 6:35 p.m.

Respectfully submitted by,

Melissa Luedke  
Village Clerk