

**Village of North Hudson
Regular Finance and Personnel Committee Meeting
Tuesday, July 5, 2016 @ 6:30 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order: roll call

President Wekkin called the meeting to order at 6:32 p.m. Answering the call were Trustees O'Brien-Berglund and Pike. A quorum was present and the meeting had been duly noticed. It was noted that Trustee Zappa was absent. Also in attendance were; Police Chief, Mark Richert; Public Works Director, Mark Ekblad; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

Approval of minutes: Regular Finance & Personnel Committee meeting of June 7, 2016

Motion (Pike/Wekkin) to approve the June 7, 2016 Regular Finance and Personnel Committee meeting minutes as presented. Motion carried.

Claims: review and recommendation

Motion (O'Brien-Berglund/Pike) to recommend approval of the July 2016 non-recurring claims of \$30,531.51. Motion passed on a roll call vote of 3-0. O'Brien-Berglund-yes, Wekkin-yes, Pike-yes.

Purchase of New Accounting Software

Motion (Pike/O'Brien-Berglund) to authorize the Village Administrator to enter into an agreement with USTI for the purchase of new accounting software and annual maintenance. Troester stated that she has been researching new accounting software programs and USTI provides a large savings over a 10 year period as to annual maintenance fees. Troester stated that she has called other municipalities that have the software, spoken with the sales rep in depth, and has watched online training videos. The annual maintenance fees with the current provider, MSI, have increased significantly over the years. **Motion passed on a roll call vote of 3-0. Pike-yes, Wekkin-yes, O'Brien-Berglund-yes.**

Contract with St. Croix County Sheriff Department for Additional Staffing During Pepper Fest

Motion (Pike/O'Brien-Berglund) to authorize Chief Richert to enter into a contract with the St. Croix County Sheriff's Office for additional police protection during the 2016 Pepper Festival weekend. Chief Richert stated that he has spoken with the Sheriff Department and they are able to provide additional staffing for each night that weekend. The additional staffing will take calls outside the Pepper Fest grounds. The Chief, and the new officer he will be training, will be on the grounds. Officer Moody will provide back-up. **Motion passed on a roll call vote of 3-0. O'Brien-Berglund-yes, Wekkin-yes, Pike-yes.**

Michaelson St N/Tenth St N-Storm Sewer Catch Basin Repair

Motion (Pike/O'Brien-Berglund) to recommend having Zappa Bros. Inc. replace the existing storm sewer catch basins at Michaelson St N and Tenth St N with a new 2ft x 3ft catch and

casting at a cost not to exceed \$4,164.00. Motion passed on a roll call vote of 3-0. Pike-yes, Wekkin-yes, O'Brien-Berglund-yes.

Watermain Connection at 719 Sixth St N

Motion (Pike/O'Brien-Berglund) to recommend having Zappa Brothers make the watermain connections at 719 Sixth St N at a cost not to exceed \$6,950.00 with the cost coming out of the 220 Water Maintenance Fund. Ekblad stated that the connection is being required by the Department of Natural Resources. This is to correct a dead end line and will allow for flushing. **Motion passed on a roll call vote of 3-0. Pike-yes, Wekkin-yes, O'Brien-Berglund-yes.**

Adjournment

Wekkin declared the meeting adjourned at 6:43 p.m.

Respectfully submitted by,

Melissa Luedke
Village Clerk