

**Village of North Hudson
Public Works Meeting
Tuesday, August 16, 2016, 5:30 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Call to Order: roll call

Chair Bryan Pike called the meeting to order at 5:30 p.m. Answering the call was Trustee Ted Head. It was noted that Trustee Kirk Nelson was absent. A quorum was present and the meeting was duly noticed. Also in attendance were Village Engineer Kevin Oium, Public Works Director Mark Ekblad, Cedar Corporation representative Ryan Jones, and Recording Secretary Anne-Marie McDonald.

Approval of minutes from July 19, 2016 Public Works Meeting

Motion (Head/Pike) to approve the minutes of July 19, 2016 meetings as written. Motion carried.

Installation of streetlights in The Ridges subdivision

Oium received an estimate from St. Croix Electric Cooperative for installation of three new light poles and repair of one burned out light for \$3750. Electrician work is required as well; estimate from Scott Freer Electric totaled \$2975. Oium looked at the developer's agreement with Derrick Construction: Derrick is liable for installation of additional street lights throughout all phases of the development, and knows that this quote will be sent to them. Pike asked for an estimated timeframe for installation of the lights; Oium suggested October 1st for a deadline. Ekblad will notify Village Clerk Melissa Luedke about the installation and will suggest Luedke send a notification to homeowners in the development of the upcoming pole installation.

2016-2017 Snow Removal Contract

Ekblad met with Gary Zappa of Zappa Brothers to discuss a one-year contract for snow removal in the Village. Zappa increased hourly rates for labor and truck usage. **Motion (Head/Pike) to recommend approval of a one-year snow removal contract with Zappa Brothers, Inc. with the hourly rate changes included in the new 2016-2017 Snow/Ice Removal contract. Motion passed by roll call vote 2-0. Head-yes, Pike-yes.**

Wisconsin Street N. STP-Urban Contract from WisDOT

Oium reported that he applied for a construction grant in 2015 for Wisconsin Street N. between 3rd and 6th streets, and the grant was awarded to the Village. He shared how the design and construction costs are divided between the state of Wisconsin and the Village. The total estimated cost of the project is \$580,000; the grant will cover about \$314,000, with the remainder to be paid by the local municipality. The catalyst for the grant application is concern for the age of the utility clay pipes under Wisconsin Street. Pike asked whether Ekblad can arrange to have a camera sent through the pipes to record their current condition; Ekblad agreed to do so. Oium contacted the regional WisDOT representative to ask about a variance for bike trail and sidewalk on the south side of Wisconsin Street; an exception can't be reviewed before acceptance of the grant. Oium must send the grant agreement to the village attorney for review. Pike wants to know how much the village will have to spend if it accepts the grant and doesn't

get the variances. Oium stated that the village should act on the grant within 30 days; Oium will verify the deadline and timeframe for acceptance of the grant.

Five year capital improvements plan

Ekblad reviewed the map and five year capital improvement projects. Oium asked whether retaining walls on Riverside Drive are in the plan; Pike suggested the retaining walls be added to the CIP plan.

New storm sewer catch basin repair option

Ekblad discussed the proposed catch basin repair method (Flex-Seal Utility Sealant) and communities which have used it. The budget for 2016 is depleted due to some unforeseen repairs. Oium noted that the Village of Somerset is moving forward with repairs using the Flex-Seal method.

Five year storm sewer catch basin repair plan

Ekblad discussed the current condition of the 215 catch basins within the Village. 66 are in need of major repairs, and the remainder are in need of some repair now or in the future. Ekblad recommended that the 66 catch basins be repaired by ESS Brothers and Sons using the Flex Seal sealant, and have the remainder of the 215 catch basins repaired over the next five years. There was much discussion about how the project should be financed. Ekblad and Pike will speak with the village administrator to discuss possible financing options for the project. Ekblad also suggested storm sewer manhole cones be sealed at the same time as catch basin repairs are completed.

2017 Budget

Ekblad stated that he won't be able to work on the 2017 budget until he has data on 2016 expenditures; more discussion to follow next month. Ekblad has started work on capital equipment needs for next year. Pike suggested looking at the 1997 International truck.

Engineer's Report

Ekblad and Oium and a prospective buyer have looked at vacant lots behind Mama Maria's which have drainage easements; a property owner wants to expand the storage buildings on the property. As a result, easements may have to be moved. Prospective buyer may attend a future meeting to ask to have easements moved.

Director's Report

Seal coating of streets will start on August 23, 2016; residents will be notified. Mark will be on vacation September 14-20, 2016, and asked for the September Public Works meeting to be moved to September 21 at 5:30 pm. Committee agreed to move the meeting date. Head asked about the black top sidewalk and gutter on Wisconsin Street N. Ekblad stated it is a temporary patch, and will be removed and replaced after the gas line project is completed.

Future Agenda Items

STP contract from WisDOT; Five year CIP plan; Street lights in The Ridges; Wisconsin Street; Ferry Landing Road paving; 2017 Budget.

Adjournment

Pike declared the meeting adjourned at 6:32 p.m.

Respectfully submitted by,

Anne-Marie McDonald
Recording Secretary

DRAFT