

**North Hudson Public Works Meeting  
Village Hall 400 7<sup>th</sup> Street North  
Tuesday, September 15, 2015 @ 6:00 p.m.**

**Call to Order: roll call**

Chairman Head called the meeting to order at 6:00 p.m. Answering the call were Trustees Pike and Standafer. A quorum was present and the meeting was duly noticed. Also in attendance were Village Engineer, Kevin Oium, Public Works Supervisor, Mark Ekblad, and Recording Secretary, Traci Miller.

**Minutes approval from August 18, 2015 Public Works Meeting**

There were no corrections to the minutes from the August 18, 2015 Public Works meeting so the minutes stood approved as drafted.

**2015 Capital Projects – Lakeview Drive N. / Pine Street N. / Eastbank Ct. / Lemon St. N. Project**

a. **Project Update**

Oium reported that all the watermain and sanitary/sewer lines have been installed. The services at Lakeview Drive to the east need to be completed. The services on the east side of Pine Street will be completed tomorrow and a road crew will be laying the base course for the road. Curb and gutter is the next step. Progress is being made, and if things continue as scheduled, the middle of October may be the completion date. He stated no problems or issues have been reported. Televising will be done to make sure things are complete internally as well. Ekblad stated water tests came back unsafe, therefore, more flushing will be done and the water retested. Rocks and dirt were found at the time. Oium stated that Total Excavating has submitted a Pay Request for the project. Oium stated he found the requested quantities reasonable and recommended payment in the amount of \$219,533.84. A 5% retainer is being withheld until final completion of the project. **Motion (Standafer/Pike) to recommend payment to Total Excavating in the amount of \$219,533.84. Motion passed on a roll call vote of 3-0. Standafer-yes; Head-yes; Pike-yes.**

**Pavement Surface Evaluation and Rating Map 2015**

Oium submitted the PASER rating updates regarding the Village streets. For the next cycle, Wisconsin DOT requires updated ratings be submitted to the department by December 15, 2015. In the past, the Village has completed the street ratings and Cedar Corporation has uploaded the new information into the WILSR program. In addition, new maps have been provided to the Village. Discussion followed. **Motion (Pike/Standafer) to recommend payment to Cedar Corporation to render services related to the 2016-2017 PASER rating updates at a cost not to exceed a cost of \$750.00. Motion passed on a roll call vote of 3-0. Standafer-yes; Head-yes; Pike-yes.**

**Five Year Capital Improvement Plan**

Oium reviewed a proposed five-year capital improvement plan to include: 2016 Storm Sewer improvements—Village wide, 2017 sidewalk replacements—Village wide, 2018 St. Croix Street—Third Street to 6<sup>th</sup> Street, 2019 6<sup>th</sup> Street—Bridge to Krattley Lane, and 2020 Wisconsin Street—4<sup>th</sup> Street to 6<sup>th</sup> Street. Discussion followed.

**Public Works Garage Lease**

Ekblad reviewed background information regarding the current five (5) year lease with Zappa Development Corporation for the Public Works garage located at 719 Sixth Street N., which expires on October 31, 2015. Ekblad stated he met with Gary Zappa of Zappa Brothers, Inc. to discuss terms on a new five (5) year garage lease. The current lease is \$3,250.00 per month (\$39,000 annually). They are requesting a \$75.00 increase per

month, for a rate of \$3,325.00 (\$39,900 annually). Discussion followed. The committee agreed to speak with the Village Administrator and gather further information to explore the idea of purchasing versus leasing the property.

### **Snow Removal Contract**

Ekblad reviewed background information regarding past snow removal contracts from 2013 and 2014 and the proposed 2015 rates from Zappa Brothers, Inc. Discussion followed. **Motion (Pike/Standafar) to recommend approval of a new one (1) year Snow/Ice Removal Contract with Zappa Brothers, Inc. at the rates indicated. Motion passed on a roll call vote of 3-0. Pike-yes; Head-yes; Standafar-yes**

### **Purchase of Pre-Salt System from the City of Hudson**

Ekblad was unable to meet with the City of Hudson; therefore, this will be tabled until October 2015 meeting.

### **Winter Parking Ordinance**

Ekblad stated currently the Village of North Hudson has no Winter Parking ordinance and he feels the Village would benefit from this. He gave examples of Winter Parking ordinances in neighboring towns. Discussion followed. The committee agreed to gather further information as to what the cost may be to implement a Winter Parking ordinance. **Motion (Standafar/Pike) to recommend to the Village Board the affirmative consideration of a Winter Parking ordinance. Motion carried.**

### **2016 Public Works Budget**

- a. 2016 Capital Project-Storm Sewer improvement/Repair Project  
Ekblad stated the amount is approximately \$250,000. The committee agreed this should be included in the 2016 budget as a requested item. **Motion (Head/Standafar) to recommend the amount of \$250,000 for 2016 Capital Projects. Motion carried.**
  
- b. 2016 Capital Project-Dump Truck with Snowplow and Wheel Loader  
Ekblad reported that after meeting with the City of Hudson, it was their suggestion that the Village purchase their own dump truck with snowplow and wheel loader. The approximate costs for a dump truck and snowplow and wheel loader would be \$200,000. The committee agreed not to pursue this further at this time.

### **Engineer's Report**

Oium had nothing additional to report.

### **Director's Report**

Ekblad stated the leaking valve at Michaelson and 8<sup>th</sup> was replaced yesterday. The valve was badly damaged and needed replacement. He did not have total costs at this time.

### **Future Agenda Items**

Lakeview Drive N. /Pine Street N. / Eastbank / Lemon Street/ Mallalieu project, 2016 budget, Pre-Salt System, Five year capital improvement, Lease Renewal for Public Works Garage

### **Adjournment**

Head adjourned the meeting at 7:02 p.m.

Respectfully submitted by,  
Traci Miller, Recording Secretary

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