

**Village of North Hudson  
Regular Finance and Personnel Committee Meeting  
Tuesday, January 3, 2017 @ 6:30 p.m.  
Village Hall, 400 7<sup>th</sup> Street North  
Hudson, WI 54016**

**Minutes**

**Call to order: roll call**

President Wekkin called the meeting to order at 6:30 p.m. Answering the call were Trustees O'Brien-Berglund, Pike and Zappa. A quorum was present and the meeting had been duly noticed. Also in attendance were; Village Engineer, Kevin Oium; Interim Public Works Director, Patrick Moos; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

**Approval of minutes: Regular Finance & Personnel Committee meeting of November 29, 2016**  
**Motion (Zappa/O'Brien-Berglund) to approve the November 29, 2016 Regular Finance and Personnel Committee meeting minutes as presented. Motion carried.**

**Claims: review and recommendation**

**Motion (Zappa/O'Brien-Berglund) to recommend approval of the December 2016 non-recurring claims of \$30,921.14 and January 2017 non-recurring claims of \$2,200.67. Motion passed on a roll call vote of 4-0. Pike-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes.**

**Village Engineering Services Contract-Cedar Corp.**

Troester stated that the Village Attorney reviewed the contract regarding liability. The contract does not state that Cedar Corp. will or will not accept liability. Cedar Corp. does carry liability insurance. **Motion (Zappa/O'Brien-Berglund) to recommend approval to amend and extend the Village Engineering Services contract with Cedar Corp. through December 31, 2018. Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Pike-yes.**

**Revised Public Works Director Job Description**

Troester reviewed the amendments to the Public Works Director Job description. In the summary, the clause which states "this is a two year appointment subject to review for reappointment by the Village Board" has been stricken. This statement does not belong in the position description, it is in the codebook. The Committee discussed possibly removing it from the codebook as well in the future. Under Minimum Qualifications, the requirement to hold a valid Wisconsin Commercial Driver's License (CDL), with Federal Medical (Fed Med) Certification was added. Also, the requirement to have a Wastewater Certificate and/or general working knowledge of systems in order to maintain systems in good working order was also added. **Motion (Zappa/Pike) to approve the revised Public Works Director Job Description. Motion carried.**

**2017 North Hudson Staff & Equipment Service Rates**

**Motion (Zappa/O'Brien-Berglund) to approve the 2017 North Hudson Staff & Equipment Service Rates. There were a few revisions to the staff costs due to new employees. Motion carried.**

**Purchase of Public Works Snow Plowing Truck**

**Motion (Pike/O'Brien-Berglund) to recommend approval of the purchase of the 2017 Mack Plow Truck from Nuss Truck and Equipment with purchase amount not to exceed \$200,000.** Weekin questioned the higher amount in the motion. There was \$175,000 allocated in the budget for a potential loan. The higher amount is to cover any additional taxes and other purchase fees. **Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Weekin-yes, Pike-yes.**

**Authorization for Village Administrator to Solicit Loans-Public Works Snow Plowing Truck**

**Motion (O'Brien-Berglund/Zappa) that the Village Administrator is authorized to solicit bids from local and State lending institutions for a loan to fund the purchase of a Public Works snow plow truck in an amount not to exceed \$200,000, to be repaid between 5 and 10 years. Loan will incorporate provisions for two loan payments per year, with the first payment due in March and second in September, and no pre-payment penalties. Motion carried.**

**Adjournment**

Weekin declared the meeting adjourned at 6:49 p.m.

Respectfully submitted by,

Melissa Luedke  
Village Clerk