

**Village of North Hudson
Regular Board of Trustees Meeting
Tuesday, August 6, 2019 @ 7:00 P.M.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 7:00 p.m. Invocation read by Wekkin. Answering the call were Trustees Head, Leaf, Matz, Nelson, Pike, and Zais. A quorum was present and the meeting had been duly noticed. Also in attendance were the Police Chief, Mark Richert; Village Engineer, Kevin Oium; Public Works Director, Patrick Moos; Village Administrator/Clerk, Melissa Luedke and Deputy Clerk/Treasurer, Jessica Lehman.

Approval of the minutes: Regular Board meeting of July 2, 2019 and Special Board meeting of July 23, 2019

Motion (Pike/Leaf) to approve the Regular Board minutes of July 2, 2019 and the Special Board minutes of July 23, 2019. Motion carried.

Comments from the floor

No one from the public was present.

Presentation by Lakeview Hospital for EMS Services

Nathan Pulscher, Vice President of Ancillary Services at Lakeview Hospital, gave an overview of HealthPartners and Lakeview Hospital. Pulscher stated that while HealthPartners is a large nationwide organization, Lakeview Hospital is managed locally and has its own board that Lakeview EMS reports to. This provides for seamless care throughout the valley. Lakeview focuses on community connections and is committed to community involvement.

Jon Muller, Director of Lakeview EMS, presented information regarding Lakeview EMS operations. Information included the coverage/service areas; staffing; call volumes; response times; mutual aid requests; transports; and fleet.

Bridget Murphy, Operations Supervisor, presented information on their robust education program. Lakeview EMS provides CPR, First Responder, Narcan, and advanced life support trainings. Lakeview Hospital hosts training classes on premise as well as traveling to Amery, Westfields & Hudson Hospitals to administer skills tests. In 2014, Lakeview EMS joined into a partnership with the Washington County SWAT Team to provide tactical paramedics that are embedded in the SWAT Team.

Muller stated that Lakeview EMS will begin their contract with the City of Hudson on Sept 9, 2019. Muller added that there will be two ambulances based in Hudson. This will provide the town and city coverage as well as other municipalities who may choose to contract with Lakeview EMS.

Leaf asked what differences we might see with their services. Muller stated that Lakeview EMS schedules out a year at a time. They provide flex staffing which allows for extra ambulances and

staff to cover special events. They utilize dynamic deployment, which is moving your resources to where you know you need them. If the ambulance that is stationed at Hudson Hospital goes on a call, dispatch is sending another ambulance to the hospital. This allows Lakeview EMS to cover a large service area and have respectable response times.

Chief Richert asked what training that his staff can get as first responders. Muller responded that with their first responder program, Lakeview EMS could provide continued educational training to volunteer first responders. However, Lakeview EMS cannot do the initial first responder training due to stipulations that the State of Wisconsin has in place.

Pike asked what the next steps would be. Pulscher responded that the village would need to tell Lakeview EMS if they want them as a provider. Pulscher added that if the village were to contract with Lakeview EMS, it would be independent and not tied to any contracts with other area municipalities.

Temporary Class “B”/“Class B” Alcohol License – North Hudson Pepper Festival, Inc. August 16-18, 2019

Motion (Nelson/Leaf) to approve the Temporary Class “B” Fermented Malt Beverages and “Class B” Wine License for North Hudson Pepper Festival Inc. with an effective date of August 15th thru August 18th, 2019. Motion carried. Zais abstained.

Amended Class "B"/"Class B" Liquor License for extended premises: Seasons Tavern-Saturday, August 17, 2019

Motion (Pike/Head) to approve that the Class “B”/“Class B” Retail License for the sale of Fermented Malt Beverages and Intoxicating Liquors for Seasons Tavern be temporarily amended for an event taking place on Saturday, August 17, 2019 from 8:00 am until midnight with the following conditions:

- 1. Area outside of building to be completely enclosed with fence and the extended premises accessed only from a single access point.**
- 2. Use of alcohol shall remain within the building or fenced-in area per the establishment’s liquor license.**
- 3. Use of outside area only with specific permission of Village Board for requested date and time.**
- 4. Owner to provide equal amount of adjacent substitute off-street parking while parking lot area is fenced during time of event.**
- 5. Owner to be responsible for DJ/music volume.**
- 6. All outside music to end no later than 10:00 pm.**

Motion carried.

2019-2020 Class “A” Beer & “Class A” Cider Only License, and Cigarette License-Freedom Valu #72

Motion (Leaf/Pike) to approve the Class “A” Fermented malt Beverages and “Class A” Cider Only License, and the “Over the Counter” Tobacco sales License with an effective date to be determined through June 30, 2020, for Applegreen Midwest, LLC, dba Freedom Valu #72 – Deanna Bjornstad – Agent. Licenses not to be issued until current licenses for that location are returned to the Village and a definitive start date is given. Motion carried.

Resolution 2019-05 Requesting Exemption from County Library Tax

Motion (Zais/Pike) to approve Resolution 2019-05, Requesting Exemption from County Library Tax. Motion carried.

Request from Pepper Fest to move fencing behind the Village Hall

Motion (Nelson/Pike) to approve the request from Pepper Fest to move fencing behind the Village Hall contingent on the attached agreement. Motion carried. Zais abstained.

New Business from the Board or Staff

President's Remarks: Wekkin stated that Pepper Fest is coming up on August 16th thru 18th. Wekkin added that if anyone were interested in volunteering, the Pepper Fest Committee would appreciate the extra help.

Administrator/Clerk's Remarks: Luedke stated preparations have started for the 2020 budget. The budget meeting will be held at the end of September or early October.

Plan Commission

Chair update: Plan Commission did not meet.

Personnel and Finance Committee recommendations

Claims - Review and recommendation: **Motion (Nelson/Leaf) to approve the August 2019 non-recurring claims of \$163,602.52.** Wekkin stated that these claims include the second half payments for the fire and library contracts and for hot patching. **Motion passed on a roll call vote of 7-0. Leaf-yes, Head-yes, Matz-yes, Wekkin-yes, Pike-yes, Nelson-yes, Zais-yes.**

Amend Employee Handbook to revise on-call pay for part-time non-exempt personnel:

Revise on-call language for part-time non-exempt employees: **Motion (Pike/Matz) to amend the Employee Handbook to revise on-call language for part-time non-exempt Public Works personnel to read "Three (3) hours at the employee's regular rate of pay per hour (or \$50.00/day whichever is greater) to be on-call and perform checks (Lift Stations)." Motion carried.**

Revise overtime and compensatory time language for non-exempt employees: **Motion (Pike/Zais) to amend the Employee Handbook to revise overtime and compensatory time language as provided on the attached documents. Motion carried.**

Contract with City of Hudson for Additional Staffing during Pepper Fest: **Motion (Nelson/Leaf) to authorize Chief Richert to enter into a contract with the City of Hudson Police Department for additional police patrol coverage during the 2019 Pepper Festival weekend due to NHPD staffing levels.** Chief Richert stated that the additional coverage will be assigned to patrolling the village while the NHPD will be patrolling the grounds at Pepper Fest. **Motion passed on a roll call vote of 6-0. Zais-abstained, Nelson-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.**

Public Works Committee

Chair update: Public Works did meet but there are no items to bring forward. Pike stated that the soil borings for the STH35 project went well and the traffic counter study for Wisconsin St N was completed.

Public Safety Committee

Chair update: Public Safety did meet but there are no items to bring forward.

Public Welfare

Chair update: Public Welfare did not meet.

Park Board

Chair update: Park Board did not meet for lack of quorum and there is one (1) item to bring forward.

“Movie in the Park” and request for extended park hours: **Motion (Nelson/Pike) to extend the hours from 8:00 am – 11:30 pm in Pepper Fest Park on Wednesday, August 28, 2019 for a “Movie in the Park”.** Nelson stated that there were 52 attendees at the July 24, 2019 movie. Nelson thanked Patrick Moos for the additional help along with Jim Boschuetz, who made all the popcorn. **Motion carried.**

Convene into Closed Session

Motion (Leaf/Head) to convene into closed session pursuant to §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, with respect to water and sewer ad hoc committee updates and possibly combining all water and sewer system components with the City of Hudson and to convene into closed session per §19.85(1)(e) for the purpose of deliberating or negotiating whenever competitive or bargaining reasons require, and per 19.85(1)(g) to confer with legal counsel regarding strategy the governing body may adopt in litigation in which the Village is likely to become involved, regarding proposed Lakeview EMS Services Contract and termination of existing contract with the City of Hudson.

Motion carried. The Board convened into closed session at 8:04pm.

Reconvene into Open Session

Motion (Leaf/Pike) to reconvene into open session. Motion carried.

The Board reconvened into open session at 8:35 pm.

Discussion and possible action based on closed session-Water and sewer ad hoc committee updates and possibly combining all water and sewer system components with the City of Hudson: No action or further discussion.

Discussion and possible action based on closed session-Proposed Lakeview EMS Services Contract and termination of existing contract with the City of Hudson: Motion (Leaf/Head) to approve the EMS contract with Lakeview. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.

Adjournment

Wekkin declared the meeting adjourned at 8:37 p.m.

Respectfully submitted by,
Jessica Lehman
Deputy Clerk/Treasurer