

**Village of North Hudson
Public Safety Meeting
Thursday, October 10, 2019, 5:30 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Call to Order: roll call

Chair Tim Zais called the meeting to order at 5:30 pm. Answering the call were Trustees Cathy Leaf and Philip Matz. A quorum was present and the meeting was duly noticed. Also in attendance were Police Chief Mark Richert and Recording Secretary Anne-Marie McDonald.

Comments from the floor

None

Approval of minutes from September 12, 2019 Public Safety Meeting

Motion (Leaf/Matz) to approve the minutes of September 12, 2019 meeting as written. Motion carried.

Chief's Report

Richert introduced Patrol Sergeant Joshua Hecht. Sgt. Hecht is in Step II of his field training evaluation program and is doing well. Hecht started driving on patrols this week.

On Saturday, September 28, 2019, written and assessment testing was completed for the 10 candidates for the Patrol Officer position. On Sunday, September 29, the Police Commission met to review each candidate's application packet and test scores, and selected five candidates to invite to interviews. On Saturday, October 19, 2019, the candidates will participate in team and police commission interviews. The Police Commission will then rank the candidates and provide Richert with an eligibility list for hiring. Zais asked how the scheduling works for the interviews – 30 minutes for each team interview, and 40-45 minutes for each Police Commission interview.

Richert reported nothing outstanding regarding the Incident Breakdown report. He stated that overtime expenses are included for the past quarter, and Sgt. Hecht's time will be included in the next report. Zais asked how the EMS responses are going since Lakeview took over. Richert said that the difference is that, in the past, there were three EMS employees who typically responded to a call. With Lakeview, there are two paramedics in the ambulance and no other EMS employee, so there is one fewer person to assist the paramedics during a call. Richert said the response times appear to be about the same or slightly shorter.

Richert said that the written/verbal warning/citation breakdown is in a good range. Sgt. Hecht will be added to the report next month.

Leaf asked Richert about the recent large police response which resulted in a soft lockdown at North Hudson Elementary School. Richert said the lockdown was initiated by the school, and that no one at the elementary school was in danger. He said that the perimeter of the home where the suspects were located was secured immediately. The St. Croix County Sheriff's Department handled social media updates during the event, and good feedback was received from the public regarding information shared during the incident. The situation

was resolved peacefully with the exception of property damage to the residence where the suspects were found.

Hands-Free Cell Phone Ordinance

Richert said that nothing further had been done regarding this ordinance; he anticipates having information at the next meeting in November.

Social Hosting Ordinance

Richert reported that he has not received any information from the village attorney regarding this ordinance.

Amend Ordinance 38-7 – Burning Restricted

Richert stated that nothing is being done about a burning ordinance in the city of Hudson. He said he or Zais will be notified when an action is taken by the city.

Central Square Contract

Richert reviewed the Computer Aided Dispatch (CAD) and records management system currently in use by North Hudson and St. Croix County. The system was purchased about 20 years ago, and the company which supplied it has been purchased several times. The current software supplier is Central Square. Central Square has a new law enforcement software support system which is being evaluated by St. Croix County Sheriff's Department and municipalities in the county. Richert reported that Sgt. Hecht participated in the software demonstration meetings, so he is familiar with the system. Previously offered pricing options from the software company have been withdrawn; a subscription is the only payment option available. Richert met with Central Square representatives this week to receive the quote for North Hudson Police Department. Richert pointed out the increased software cost to the department of \$940.01 per year; this price is locked in for the next five years. After the five years, the anticipated increase is about 5% per year.

Richert reviewed the advantages of the new software to the municipalities in St. Croix County. They include: Case management and flow is greatly improved; data entered into a case is visible immediately after uploading to Dispatch; case management is greatly improved.

Richert said St. Croix County Sheriff's Department has the biggest stake in this project. The servers and other equipment will be housed at St. Croix County's offices. Central Square will maintain servers and take care of hardware and software issues. St. Croix County has the largest say in the decision; they have included other municipalities in the process. Richert stated that the cost savings by staying with a Central Square Technologies product are substantial – 50% of the purchase price and subscription savings. St. Croix County did not search for a new system outside of Central Square.

St. Croix County's Committee of the Whole met today to discuss the budgetary implications of procuring the new system. Based on the funds available to the county, some dollars would be used in 2020 and implementation go-live date would be in 2021.

Richert discussed the department budget impact of the new system with Village Administrator Melissa Luedke. The department's 2019 budget has money available for the initial purchase. In 2020, data cleanup, data conversion, forms development, and testing will be done. Software go-live date is slated for January 1, 2021. He said that the 2020 department budget will be relieved of some cost if some can be paid in 2019.

This software system will be implemented only if the Sheriff's Department approves the purchase. There have been questions about payments for software maintenance of the current system in 2020; that issue is still being negotiated. The St. Croix County board meets during the day on November 5, 2019, and the software acquisition will be approved at that time, if at all. If the acquisition is approved by the county board, the North Hudson village board can review for approval the evening of November 5.

Motion (Leaf/Matz) – Move to authorize the subscription contract with Central Square Technologies for the Central Square Pro software quoted for NHPD with the initial payment to be made from the 2019 police department budget. Motion carried.

Fiscal Year 2020 Budget

Richert reported that he has a budget meeting next week with the village Finance Committee. The only item that has changed is the 2019 costs for the new software system. He stated there is a potential budget surplus of \$56,000 for 2019, which are mostly wages and benefits. Richert added the costs of the new system and data network to connect to St. Croix County Dispatch to the 2020 budget.

Police Department Staffing and Coverage

Richert said that Sgt. Hecht will be on his own starting the first week of November. He will attend field training officer school in Pewaukee that first week, where he will be trained in how to train other officers. Richert anticipates the newly hired officer will start December 7, 2019; Richert and Hecht will both perform training with the new officer. If the village board approves the additional officer in the department budget, Richert anticipates the second officer will be hired in early January 2020.

Police Department Capital / Equipment Planning

Richert stated that he has been in contact with Hudson Ford regarding the new vehicle for the police department. He was told by the dealer sales representative that the city of Hudson and St. Croix County have received some of their vehicles, and that she hopes to receive North Hudson's vehicle next month. There is no advance notice given before vehicles are shipped.

Committee Goals

None.

Future Agenda Items

Hands free cell phone ordinance; social hosting ordinance; Amend Ordinance 38-7; Central Square software.

Adjournment

Chair Zais declared the meeting adjourned at 5:57 pm.

Respectfully submitted by,

Anne-Marie McDonald
Recording Secretary