

**North Hudson Public Works Meeting  
Village Hall 400 7<sup>th</sup> Street North  
Tuesday, October 17, 2017 @ 5:30 p.m.**

**Call to Order: roll call**

Trustee Zais called the meeting to order at 5:30 p.m. Answering the call was Trustee Head. A quorum was present and the meeting was duly noticed. It was noted that Chair Pike was absent. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, Cedar Corporation representative Ryan Jones, and Recording Secretary Anne-Marie McDonald.

**Minutes approval from September 19, 2017 Public Works Meeting**

**Motion (Head/Zais) to approve the September 19, 2017 Public Works meeting minutes. Motion carried.**

**Purchase of 6 foot Box Broom Attachment for Skid Loader**

Moos reviewed the issue statement which had previously been distributed to the committee members. Moos stated that the trap rock cleaned up after chip sealing can be re-used by the county on future spray patch projects, which will save money for the village. Moos stated that, after review with Village Administrator Melissa Luedke, there is \$3559 left in the Public Works capital equipment account for this purchase.

**Motion (Head/Zais) to purchase a 6 foot pickup box broom from Tri-State Bobcat with price not to exceed \$3,100.00. Motion passed on a roll call vote of 2-0. Head-yes, Zais-yes.**

**Highway 35 Project water and sewer design**

Oium reported that the Village Board approved Cedar Corp.'s bid for engineering services. Moos located the curb stops and manholes; Oium and his group are preparing for the survey crews to start on Thursday and get their work completed before winter sets in. He estimated that the work will take 3-4 days to pull manhole covers, to get the inverts, etc. Head asked whether the contract for Cedar Corp's services has been approved – Oium confirmed that it has been approved. The first billing by Cedar Corp. to the village will be in 2018, and will be spread over two years. Zais asked Oium to report on Cedar Corp's progress as it takes place, and Oium agreed to do so.

**Purchase of Plate Compactor for Street Patching and Manhole and Catch Basin Repair**

Moos reported that he and his crew have replaced some rings on catch basins, and had to rent a plate compactor and other equipment to do the work. The purchased plate compactor can be used for catch basin repairs, as well as for hot mix patching around manholes. Moos related that the Public Works department is under budget for 2017, and Luedke recommended purchase of the equipment this year.

**Motion (Head/Zais) to purchase new Wacker Neuson WP1550A plate compactor from Tri-State Bobcat with price not to exceed \$1,900.00. Motion passed on a roll call vote of 2-0. Head-yes, Zais-yes.**

**Purchase of Cutoff Saw for Street Patching and Catch Basin Repair**

Moos explained that the cutoff saw will be used to cut curbs and asphalt for catch basin and other repairs, and would be used quite a bit. Currently this equipment must be rented when work is done, typically at \$50-\$60 per day for each piece of equipment. In addition, contractors are busy, so it is difficult for Moos to schedule time with them.

**Motion (Head/Zais) to purchase Stihl cutoff saw with cutting blade from Tri-State Bobcat with price not to exceed \$1,150.00. Motion passed on a roll call vote of 2-0. Head-yes, Zais-yes.**

### **Public Works budget planning**

Zais relayed that Moos sent a budget summary to the committee for review. Head said he doesn't have any questions regarding the budget. Moos explained that he is moving some money into different accounts for 2018 since more work is being done by the Public Works department.

### **PASER ratings for village streets**

Oium reported that the village is required to rate its streets every two years and enter the data into the state's WISLR (Wisconsin Information System for Local Roads) software by year's end. Oium and Moos re-rated the streets last week. In 2016, seal coating was done, so those streets moved up two levels from the last evaluation. Some streets were moved down one level due to the age of the road surface, including those which were part of the 2002 St. Croix Street N.-Helen Street N. project. Overall, the village streets look very good. The street with the lowest rating is 5 out of 10 and is slated for LRIP funding. Head asked Oium how North Hudson compares to other municipalities. Oium feels the village is in good shape, and that the streets that are in need of repairs are addressed.

### **Public Works salt shed possible options**

Moos hasn't spoken with his contact yet this week. His contact thought nothing would happen until next year, and recommended that Moos stay in contact with him.

### **Chair Update**

Pike was not present – nothing to report.

### **Engineer's Report**

Artisan North development hasn't started work yet. The DNR is asking for hydro flow testing to be done, and Oium did some water flow testing today. No water main extension permit has been issued yet. Oium thinks that the best approach is to get the road surface to gravel for the winter, and hold off on installing curb & gutter and asphalt until next spring. Oium has spoken with the contractor, Gary Zappa, who agrees with Oium's assessment. Oium stated that most asphalt plants shut down for the winter in mid-November, so there isn't much time left to get the road completed this fall.

The LRIP application is due to St. Croix County on November 17. Oium doesn't know when the committee will meet. He will notify Moos and Luedke when he is informed of the date.

There have been some concerns brought up with the shop yards property, there is some drainage going onto Galahad Road. Oium and Moos met with Zappa last Wednesday. The main thing is to get the drainage ditch established. They also considered installing a small berm with a six-inch pipe to restrict the flow coming out of the drainage ditch. Oium reported that the berm work has been completed. Zais noted that there is a lot of standing water in that area, and Oium agreed that there is more than he had anticipated, especially given how much sandy material is in the area. Head noted that the area has received a lot of rain recently. Oium said they are trying to address the issues which have been brought forward. Zais asked when they will be done moving dirt on the shop yards property. Oium said the work is supposed to be completed this year, and that the DNR wants to have the area closed up. The owners have concentrated on putting up the new storage buildings, but the goal is to have the remediation work completed this year.

**Director's Report**

The Public Works department has repaired some catch basins. Moos implored residents not to blow or rake leaves into the street – it costs much more for the contract street sweeper to clean the streets with leaves in them. He requested that residents rake and bag their leaves in their yards. Moos's hope is that the box broom will help with cleaning the curbs.

**Future Agenda Items**

None at this time.

**Adjournment**

Zais adjourned the meeting at 5:47 p.m.

Respectfully submitted by,

Anne-Marie McDonald  
Recording Secretary