

**Village of North Hudson  
Special Finance and Personnel Committee Meeting  
Thursday, October 5, 2017 @ 3:00 p.m.  
Village Hall, 400 7<sup>th</sup> Street North  
Hudson, WI 54016**

**Minutes**

**Call to order: roll call**

President Wekkin called the meeting to order at 3:03 p.m. Answering the call were Trustees Nelson, Pike, and Zappa. A quorum was present and the meeting had been duly noticed. Also in attendance were Village Administrator, Melissa Luedke; Police Chief, Mark Richert; Public Works Director, Patrick Moos; and Village Treasurer, Nathan Troester.

**2018 Village Budget Workshop**

Luedke reviewed the assumptions that were used to prepare the proposed budget. In regards to health insurance, there was a 19.6% increase in premiums. There was a 2% increase in premiums for dental insurance. The contribution rates for WRS employers and employees will decrease slightly next year. The budget reflects this decrease. There was a 2% increase in wages allocated for budgeting purposes only. Any pay increases would need to be approved by the Village Board.

State Transportation Aid numbers have not been received as of yet, but are expected to be received soon. The amount in the proposed budget is an estimate at this time. Funds were included in the capital equipment budget for a new server and installation in the General Government office. This was off-set by the use of available funds. In regards to the Fire Contract, an additional \$10,000 was included in the budget for anticipated increases. Final numbers have not been received. The per capita for the EMS contract is expected to increase from \$14.00 to \$19.25. This estimated increase was included in the budget, however, final numbers have not been received.

Luedke explained that \$60,000 was included in the proposed budget for a new salt shed. This item cannot be addressed until after the audit is completed in April of 2018 and the ending 2017 unassigned fund balance is confirmed. The current unassigned fund balance is about 26.38%. However, the anticipated projected year end for 2017 is approximately \$250,000 to the good which will raise that balance significantly. The projected unassigned balance, after the expenses of the salt shed and server, is well above the Village of North Hudson's policy of between 20%-25%. These items will still need Village Board approval before purchases are made.

Luedke reviewed the budget options sheet with the committee. The proposed budget which the committee has in front of them includes option #3. This represents .14% (\$1,942) in net new construction and \$45,090 in principal and interest loan payments. The levy would increase by \$47,032 from 2017. The mill rate would go from 4.51 to 4.65, which would increase taxes by approximately \$56 on a \$400,000 house.

Moos reviewed the expenses for the Public Works 2018 budget. Luedke added that overall, the Public Works department is projected to come in under budget for 2017, mostly due to street maintenance that will not be completed this year. Luedke recommended that the requested purchase

of three (3) pieces of equipment should be made in 2017 with this surplus instead of adding it to the 2018 budget.

Richert stated that the Police Dept is projected to be under budget by \$32,500 in 2017. He then reviewed the expenses in the 2018 budget. After further discussion, the Police Department will request to purchase capital equipment in 2017 (tactical vests, helmets, shields) with the surplus instead of putting those items on the 2018 budget. Richert added that the new officer will start in 2018.

Luedke stated that after the audit is completed, the Board could also decide if they wish to reserve money into the Police Vehicle Fund and Public Works Vehicle Fund for the future purchase of vehicles. Some of the reasons for the large surplus at the end of 2017 are due to street maintenance not being done, the sale of the Pine Street N property, and the purchase of the Public Works garage, which resulted in no more lease payments for the remainder of the year.

**Convene into Closed Session**

**Motion (Zappa/Pike) to convene into closed session pursuant to §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding employee wages and benefits. Motion passed on a roll call vote of 4-0. Zappa-yes, Wekkin-yes, Pike-yes, Nelson-yes.** The board convened into closed session at 4:12 p.m.

**Reconvene into Open Session**

**Motion (Pike/Nelson) to reconvene into open session. Motion carried.** The board reconvened into open session at 4:37 p.m.

Wekkin stated that the committee would like 3% put in the budget for wages. Wekkin thanked everyone for their hard work on the 2018 budget. The Committee set the next budget meeting for October 18, 2017 at 3:00 pm.

**Adjournment**

Wekkin declared the meeting adjourned at 4:38 p.m.

Respectfully submitted by,

Melissa Luedke  
Village Administrator/Clerk