

**North Hudson Public Works Meeting
Village Hall 400 7th Street N
Tuesday, November 20, 2018 @ 5:30 p.m.**

Call to Order: roll call

Chair Pike called the meeting to order at 5:30 p.m. Answering the call were Trustees Matz and Zais. A quorum was present and the meeting was duly noticed. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, and Recording Secretary Anne-Marie McDonald.

Minutes approval from October 16, 2018 Public Works Meeting

Motion (Matz/Zais) to approve the October 16, 2018 Public Works meeting minutes. Motion carried.

Chair Update

Pike wished everyone a Happy Thanksgiving. He said he is excited about the things going on in the village.

419 Galahad Road North utility easement

Pike referred to a utility easement agreement which had been signed by Village resident Jeff Larson and the village of North Hudson in 2000. Larson, of 419 Galahad Road North, expressed concern about trees or other objects being cut down in a utility easement area. Larson wanted to make new committee members aware that portions of the sewer lines are located in property owners' yards. Oium explained that there was much discussion about the locations of gravity sewer lines in the area of Larson's home when it was being designed. Larson saw that trees were being cut down in the right-of-way near his house, and wanted to make sure that he would be notified before any work is done on his property in the utility easement. Moos assured Larson that no work would be done in the easement without prior notification, and said that the village couldn't do any work in Larson's yard without notifying him because the easement is beyond part of Larson's yard. Pike suggested that Larson contact Moos before planting trees near the easement, to make sure the varieties chosen will not damage nearby sewer lines.

204 Helen Street North sanitary sewer service

Moos said that the owner of this property (Schmidt) has been trying to find the sanitary sewer service to connect to his home. Oium learned that the sewer line had been televised, and he looked at video of the area. Originally it was thought the wye connection was on the west side of the house, but the televising revealed that the wye connection is located on the south side of the house below a retaining wall. Oium said he asked a contractor to trace the sewer line to locate the end at the house, and that has been done. Oium requested that Zappa Bros. Excavating look at the situation and provide a quote to the property owner to connect the sewer line to the house. Oium stated that the property owner is completing renovations to the home, but needs to have the sewer line connected and the basement floor patched before HVAC equipment can be installed. Oium said that the village has done its part for this situation, and the property owner must work with the contractor to have the sewer connection made. Oium reported that the village has asked for a \$10,000 bond to protect the village regarding the retaining wall at this location.

Storm water maintenance agreement with Kwik Trip

Oium reported that the Kwik Trip North Hudson project manager approached him for planning roadway changes on Highway 35 to add a left turn lane to the southbound lane at North End Road North. Oium

said that the changes will impact the east ditch's ability to store and control water. As a result, the Kwik Trip project manager is proposing that a storm water pipe be installed as part of the highway modifications. Wisconsin Department of Transportation (DOT) will require a maintenance agreement between Kwik Trip and the village of North Hudson for the storm drain pipe, because it is in the state highway right of way. As part of the agreement, Kwik Trip will provide maintenance for the storm water pipe. Matz asked about the extent of maintenance that Kwik Trip will complete. Oium explained that Kwik Trip will have to do regular inspections and cleaning or repairs as needed. The village will have to confirm that Kwik Trip is doing the maintenance for this pipe.

Salt storage building

Moos reported that the salt storage building is complete. Two used gates have been installed on the property. Moos will provide the committee with the final costs for the building next month. Salt previously stored at the city of Hudson storage facility has been delivered to the salt storage building, 50 tons of salt have been ordered, and an additional order will be placed in January. Moos stated that Public Works uses around 300 tons of salt per winter season.

Engineer's Report

Oium reported that the pumps for the Riverside lift station were delivered to the village shop today, and General Repair will install them next week.

Director's Report

Moos stated that the department has no big projects right now. Moos' staff is doing a little work at Glen Oaks Park, and completing setup of the salt shed. The department is preparing for the snow season. Moos will have a year-end report for the committee in January. Matz and Zais thanked Moos for keeping the village streets cleared of snow and swept.

Public Works Capital/Equipment Planning

Nothing to discuss.

Public Works Committee Future Goals/Agenda Items

Street sweeping contract; tree and stump removal contract; water main replacement under Lake Mallalieu; storm water maintenance agreement with Kwik Trip.

Adjournment

Pike adjourned the meeting at 5:51 p.m.

Respectfully submitted by,

Anne-Marie McDonald
Recording Secretary