

**Village of North Hudson
Regular Finance and Personnel Committee Meeting
Tuesday, December 1, 2015 @ 6:00 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order: roll call

President Wekkin called the meeting to order at 6:00 p.m. Answering the call were Trustees O'Brien-Berglund and Zappa. A quorum was present and the meeting had been duly noticed. It was noted that Trustee Head was absent. Also in attendance were; Police Chief, Mark Richert; Public Works Director, Mark Ekblad; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

Approval of Minutes: Regular Finance & Personnel Committee Meeting of November 3, 2015 and Special Finance & Personnel Committee Meeting of October 22, 2015

Motion (O'Brien-Berglund/Zappa) to approve the November 3, 2015 Regular Finance and Personnel Committee and October 22, 2015 Special Finance and Personnel Committee meeting minutes. O'Brien-Berglund noted correction in the November 3, 2015 Finance minutes, under Purchase of Pre-Salt System, O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Head Nelson-yes. **Motion carried. Minutes approved with corrections.**

Claims: review and recommendation

Motion (Zappa/O'Brien-Berglund) to recommend approval of the December 2015 non-recurring claims of \$89,531.74. This amount includes the 2015 Capital Project pay request #3. **Motion passed on a roll call vote of 3-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes.**

Resolution 2015-11, Adopting the 2016 Village Annual Budget and Establishing the Property Tax Levy

Motion (Zappa/O'Brien-Berglund) to recommend approval of Resolution 2015-11, adopting the 2016 Village Annual Budget and Establishing the Property Tax Levy for the Village of North Hudson. Motion passed on a roll call vote of 3-0. Zappa-yes, O'Brien-Berglund-yes, Wekkin-yes.

Use of Unassigned Funds for Current and Future Purchases

Motion (O'Brien-Berglund/Zappa) to recommend approval to authorize the Village Administrator to use \$12,800 from the Unassigned Fund Balance for the purchase of voting equipment and skid loader. Additionally, transfer \$10,000 to the Public Works Truck Assigned Fund and \$3,000 into the General Government Capital Improvements Fund from the Unassigned Fund Balance. Troester stated all of these items were discussed with the 2015 budget process. **Motion passed on a roll call vote of 3-0. Zappa-yes, O'Brien-Berglund-yes, Wekkin-yes.**

2016 Building Inspector/Zoning Administrator Contract

Motion (Zappa/O'Brien-Berglund) to recommend approval of the 2016 Building Inspector/Zoning Administrator Contract with Brian Wert and authorize the Village Administrator to sign. The contract is the same as last year. **Motion carried.**

2016 North Hudson Staff & Equipment Service Rates

Zappa asked how much the rates have changed. There were some minor increases to the equipment rates and the staff costs were increased as well to reflect current wages and benefits. **Motion (Zappa/O'Brien-Berglund) to recommend approval of the 2016 North Hudson Staff & Equipment Service Rates. Motion carried.**

Authorization to Hire One (1) Full-Time Public Works Employee

Ekblad is requesting authorization to hire a full-time Public Works Employee. Interviews have not been conducted as of yet. Ekblad, Troester, and a Board Member may sit in on the interviews. **Motion (Zappa/O'Brien-Berglund) to authorize the Public Works Director to select and hire a full-time Public Works employee. Motion carried.**

Installation of Street Light on Lakeview Drive N

Motion (O'Brien-Berglund/Zappa) to recommend approval to install a pole with a 39 Watt LED street light at the end of Lakeview Drive N on the east side of the street as part of the 2015 street project. Zappa questioned why there is a need for a street light in this location. Troester asked if this was the area where Xcel Energy stated there was not enough room to put a light. Richert stated the light would actually be on the west side of the street. Troester asked if a reflective barrier was put up instead of a street light, would this solve the issue. Ekblad stated that for now, Public Works is going install post(s) to be put up for the winter to mark the end of the street so people do not drive into the swale. Richert said the initial request was to have a light so people could see where the swale was, but stated the barrier could be an alternate solution. Zappa stated that if the purpose of the light was to warn people about the swale, then the posts would work better, especially in the winter time when the swale would be covered with snow. The committee agreed that reflective barriers would work better in this situation. Troester stated the cost of putting in a post(s) could be added to the project costs. **O'Brien-Berglund rescinded the original motion.** This item is stricken and a different solution will be found. It will not be forwarded to the Board for discussion.

Skid Loader Exchange

Motion (O'Brien-Berglund/Zappa) to recommend approval to exchange the 2013 New Holland L223 Skid Loader for a new 2015 New Holland L220 Skid Loader from Value Implement at a cost not to exceed \$5,500. Ekblad stated this exchange is something that is done every two years. **Motion carried.**

Municipal Garage Lease

Motion (O'Brien-Berglund/Wekkin) to recommend approval to extend the current garage lease with Zappa Development LLP for one year at the current rate of \$3,250 a month. The lease is being extended for one year to keep the same rate and until an appraisal and possible agreement on the purchase of the building can be discussed. **Motion carried. Zappa abstained.**

Installation of Street Lights

500 Block of Helen Street N: Motion (O'Brien-Berglund/Zappa) to authorize the installation of a 39 Watt LED street light on an existing pole in the 500 block of Helen St N. Richert stated that this was first requested back in 2012 by a resident, prior to the new street lights being installed, and was brought to his attention again this year. Sgt. Volz did a drive through of the area and determined that it was a legitimate concern. Wekkin stated that he is concerned if we put in additional street lights, other residents may want additional lights as well. **Motion carried.**

400 Block of Helen Street N: **Motion (O'Brien-Berglund/Zappa) to authorize the installation of a 39 Watt LED street light on an existing pole in the 400 block of Helen St N.** Richert stated that this was not a request from a resident. When Sgt. Volz was assessing the 500 block of Helen Street N, this was noted as another area of concern due to a curve in the road and some recent break-ins in the area. However, Richert stated that per Xcel, the street lights are not designated to provide security. Because the lights are not designated as security lights and there have not been issues with cars around the curve, Richert does not have a recommendation. There is a street light at the intersection. **O'Brien-Berglund rescinded her original motion.** This will not be forwarded to the Board for discussion.

Purchase of 2016 Ford Explorer Police Interceptor

Motion (O'Brien-Berglund/Zappa) to recommend approval to authorize the sale of the 2008 Ford Police Interceptor, the purchase of the 2016 Ford Explorer from Hudson Ford, and the purchase, installation, and removal of equipment to outfit the squads in an amount not to exceed \$37,000 from the undesignated fund in 2016. Motion passed on a roll call vote of 3-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes.

Adjournment

Wekkin declared the meeting adjourned at 6:39 p.m.

Respectfully submitted by,

Melissa Luedke
Village Clerk