

**Village of North Hudson
Regular Board of Trustees Meeting
Tuesday, December 1, 2015 @ 7:00 P.M.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 7:03 p.m. Wekkin asked for everyone to join him in praying for the families of those lost in Paris, Colorado, Chicago, and around the Country. Answering the call were Trustees O'Brien-Berglund, Pike, and Zappa. A quorum was present and the meeting had been duly noticed. Trustee Nelson appeared at 7:07 p.m. It was noted that Trustees Head and Standafer were absent. Also in attendance were the Village Attorney, Terry Dunst; Village Engineer, Kevin Oium; Police Chief, Mark Richert; Public Works Director, Mark Ekblad; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

Approval of the minutes: Regular Board Meeting of November 3, 2015

Motion (O'Brien-Berglund/Zappa) to approve the Regular Board minutes of November 3, 2015. Motion carried.

Comments from the floor

John Barker, 202 Lakeview Drive N was present. Barker stated that there have been numerous cars turning around in his driveway, instead of the new turn around. He requested a sign to let people know the road is a dead end and not to turn around in his driveway. Wekkin stated that this item will be forwarded to the Public Works Committee to discuss.

2016 Proposed Budget

Open Public Hearing: Wekkin declared the public hearing open at 7:15 p.m.

Presentation of the 2016 Proposed Budget by the Village Administrator: Troester stated that the proposed budget was published in last month's newspaper. This is the hearing to approve the final budget and there have not been any changes from the publication. The 2016 budget will set the property tax levy at \$1,556,061. The increase in the Village of North Hudson tax levy is a little less than 2.43% from last year. There were no significant increases or decreases in State Transportation Aid and Revenue. There was an increase of 9.5% for health insurance which was offset by an increase in employee contribution from 15% to 20%. Troester reviewed some other areas of the proposed budget. Troester reviewed the mill rate worksheet which includes all of the taxing jurisdictions. The Village mill rate is 4.51%. The overall mill rate is 16.29% per \$1000.00 of assessed value. There is a projected 2015 year end surplus of about \$92,000, some of which will be reserved for future purchases. Troester showed a graph which illustrated the allocation of property taxes. The Hudson School District accounts for about 50% of the taxes. Wekkin thanked Troester and the staff for their hard work on the budget.

Public Comments: No public comments.

Close Public Hearing: Wekkin declared the public hearing closed at 7:20 p.m.

Resolution 2015-11, Adopting the 2016 Annual Village Budget and Establishing the Tax Levy

Motion (Zappa/Pike) to approve Resolution 2015-11, Adopting the 2016 Annual Village Budget and Establishing the Tax Levy. Motion passed on a roll call vote of 5-0. Nelson-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes, Pike-yes.

Revised Uniform Misdemeanor Bail Schedule

Motion (Zappa/Pike) to approve the revised uniform misdemeanor bail schedule. Judge Wopat was present. State Statute indicates that the Municipal Judge is to periodically review the bond schedule and propose any changes to the Village Board. The Village Board has final approval on those changes. The last time the bond was amended was in June, 2013. Wopat looked at some of the more serious violations and stated that some of the lowest fines were raised so they can be eligible for the State Debt Collection Act, which is administered by the Wisconsin Department of Revenue (DOR). Anything below \$100.00 is not eligible. The DOR has a lot more authority than the Village in getting information to collect on unpaid fines. If the forfeiture is forwarded to the DOR for non-payment, the administrative fee would be added to the forfeiture. The Village would collect 100% of the forfeiture amount and the additional amount would be paid by the person who received the citation. The warrant program would still be continued for Minnesota residents. As of the end of 2014, there are currently over 61 outstanding warrants non-payment. **Motion carried.**

2016 Mobile Home Park License-Pamela Zappa

Motion (Pike/Nelson) to approve the 2016 Mobile Home Trailer Park Permit for Pamela Zappa. Motion carried.

Election Inspector Appointments for 2016-2017 Term

Motion (Zappa/O'Brien-Berglund) to appoint the following Republican and Democratic Election Inspectors: Meredith Berg, Betty Goodwin, Margaret Webb, Sandra Whalen, Carol Worrell, Nancy Walz, Jolayne Mehr, Joyce Law, Kathryn Long, Cecelia Phillips, Cheryl Anderson, Randee Loss, Karen Crawley, John Borup, Jennifer Borup, Mary Ann Hanley, Jean Schneider, Margaret Wopat, Sandra Luedke, Mary Kay Hunt, Deb Monicken, Kathy Roberts, John Krizek, Karen Novotny, and Carol Hardin for the term of January 1, 2016 to December 31, 2017. Motion carried.

New Business from the Board or staff

President's Remarks: Wekkin reminded residents that there is a 24 hour parking ordinance. There is not a winter parking ordinance in place as of yet. Wekkin asked residents to please keep vehicles off of the streets when the plows are out. Wekkin also asked residents not to shovel snow from driveways into the streets', there is a Village ordinance against this. Wekkin wished everyone a Happy Hanukkah, Merry Christmas, and a Happy New Year.

Administrator's Remarks: None.

Village Clerk's Remarks: Luedke stated that individuals interested in getting on the ballot for the Spring Election can pick up the paperwork from her. Today is the first day to circulate

nomination papers. The deadline to file all paperwork with the clerk is 5:00 pm on Tuesday, January 5, 2016. The Spring Election will be on Tuesday, April 5, 2016.

Plan Commission

Chair update: Plan Commission did not meet.

Personnel and Finance Committee recommendations

Claims - Review and recommendation: **Motion (Zappa/O'Brien-Berglund) to approve the December 2015 non-recurring claims of \$89,531.74. Motion passed on a roll call vote of 5-0. Pike-yes, O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Nelson-yes.**

Use of unassigned funds for current and future purchases: **Motion (Zappa/O'Brien-Berglund) to approve authorizing the Village Administrator to use \$12,800 from the Unassigned Fund Balance for the purchase of voting equipment and skid loader. Additionally, transfer \$10,000 to the Public Works Truck Assigned Fund and \$3,000 into the General Government Capital Improvements Fund from the Unassigned Fund Balance. Motion passed on a roll call vote of 5-0. Nelson-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes, Pike-yes.**

2016 Building Inspector/Zoning Administrator Contract-Brian Wert: **Motion (Zappa/O'Brien-Berglund) to approve the 2016 Building Inspector/Zoning Administrator Contract with Brian Wert and authorize the Village Administrator to sign the contract. Motion carried.**

2016 North Hudson Staff & Equipment Service Rates: **Motion (Zappa/Nelson) to approve the 2016 North Hudson Staff & Equipment Service Rates. Motion carried.**

Authorization to hire one (1) full-time Public Works employee: **Motion (Zappa/Pike) to authorize the Public Works Director to interview and hire one full-time Public Works employee. Motion carried.**

Public Works Committee

Chair update: Chair Head was not present. Pike stated that Public Works did meet and there were items forwarded for approval.

Installation of Street Light on Lakeview Drive N: This item failed in Finance and was not forwarded to the Village Board for approval.

Skid Loader Exchange: **Motion (Pike/Zappa) to exchange the 2013 New Holland L223 Skid Loader for a new 2015 New Holland L220 Skid Loader from Value Implement at a cost not to exceed \$5,500. Motion passed on a roll call vote of 5-0. Pike-yes, O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Nelson-yes.**

Municipal Garage Lease: **Motion (Pike/O'Brien-Berglund) to extend the current garage lease with Zappa Development LLP for one year at the current rate of \$3,250 per month. Wekkin stated that the Village is looking into the possible purchase of this property. Motion carried. Zappa abstained.**

Public Safety Committee

Chair update: Zappa stated that Public Safety did meet.

Installation of Street Lights:

*500 block of Helen St N-***Motion (Zappa/O'Brien-Berglund) to install a 39 Watt LED street light on an existing pole in the 500 block of Helen Street N.** Richert stated that this was a request from a resident back in March of 2012 prior to the new LED lights being installed. It

was requested again this year. Sgt. Volz did an assessment and noted it was an area of concern due to a curve in the road. Richert stated that Xcel Energy uses street lights to assist in bringing attention to more dangerous areas of the streets, they are not meant for security purposes.

Motion carried.

400 block of Helen St N- This item failed in Finance and was not forwarded to the Village Board for approval.

Purchase of 2016 Ford Explorer Police Interceptor: Motion (Zappa/O'Brien-Berglund) to authorize the sale of the 2008 Ford Police Interceptor, the purchase of the 2016 Ford Explorer from Hudson Ford, and the purchase, installation and removal of equipment to outfit the squads in an amount not to exceed \$37,000 from the undesignated fund in 2016.

Motion passed on a roll call vote of 5-0. Nelson-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes, Pike-yes.

Public Welfare

Chair update: Public Welfare did not meet.

Park Board

Chair update: Park Board did not meet.

Adjournment

Motion (Zappa/Wekkin) to adjourn. Wekkin declared the meeting adjourned at 7:36 p.m.

Respectfully submitted by,

Melissa Luedke
Village Clerk