

**Village of North Hudson
Regular Board of Trustees Meeting
Tuesday, December 3, 2019 @ 7:00 P.M.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 7:00p.m. Wekkin read the invocation. Answering the call were Trustees Head, Leaf, Matz, Nelson, Pike, and Zais. A quorum was present and the meeting had been duly noticed. Also in attendance were the Police Chief, Mark Richert; Village Attorney, Paul Mahler; Village Engineer, Kevin Oium; Public Works Director, Patrick Moos; Village Administrator/Clerk, Melissa Luedke and Deputy Clerk/Treasurer, Jessica Lehman.

Approval of the minutes: Regular Board Meeting of November 5, 2019 and Special Village Board meeting of November 19, 2019.

Motion (Pike/Leaf) to approve the November 5, 2019 Regular Board and the November 15, 2019 Special Village Board meeting minutes as presented. Motion carried.

Comments from the floor

No comments.

2019-2020 “Class A” Liquor License and “Class A” Liquor-Cider Only License-Kwik Trip 935

Motion (Zais/Leaf) to approve the 2019-2020 “Class A” Cider Only License with an effective date of December 4, 2019 through June 30, 2020 for Kwik Trip, Inc., dba Kwik Trip 935 – Benjamin Lenzen - Agent. Andrew Nelson, an attorney at Nelson & Lindquist, S.C., spoke. Nelson stated that he is representing Kwik Trip and is asking the Board to approve the “Class A” Liquor License application that was submitted. Nelson added that the village does not have an ordinance restricting the issuing of liquor licenses. Wekkin stated it’s a privilege and not a right to be granted approval and that it’s up to the Board if this is a good fit for the village. **Motion passed on a roll call vote of 5-0. Leaf-yes, Head-yes, Matz-yes, Wekkin-abstained, Pike-abstained, Nelson-yes, Zais-yes.**

Motion (Leaf/Head) to approve the 2019-2020 “Class A” Liquor License with an effective date of December 4, 2019 through June 30, 2020 for Kwik Trip, Inc., dba Kwik Trip 935 – Benjamin Lenzen - Agent. Motion failed on a roll call vote of 3-2. Zais-no, Nelson-no, Pike-abstained, Wekkin-abstained, Matz-yes, Head-no, Leaf-yes.

Adoption of Ordinance 05-2019, Model Ordinance for Adoption of Wisconsin Electrical Code

Motion (Pike/Matz) to approve Ordinance 05-2019, Model Ordinance for Adoption of Wisconsin Electrical Code. Motion carried.

2020 Mobile Home Park License – Pamela Zappa

Luedke stated that no application was received so there is nothing that the Board can move forward on. The current mobile home park license will end on December 31, 2019.

Election Inspector appointments for 2020-2021 term

Motion (Pike/Leaf) to appoint the following Republican and Democratic Election Inspectors: Cheryl Anderson, Meredith Berg, Betty Goodwin, Joyce Law, Cecelia Phillips, Nancy Walz, Gene Shefland, Karen Crawley, John Borup, Jennifer Borup, Mary Ann Hanley, Jean Schneider, Margaret Wopat, Sandra Luedke, Deb Monicken, Kathy Roberts, John Krizek, Sara Dobyns, Judy Seguin, and Carol Hardin for the term of January 1, 2020 to December 31, 2021. Motion carried.

New Business from the Board or Staff

President's Remarks: Wekin stated that winter is here and to please have your cars off the roads when plows need to get through. Wekin wished everyone a Happy Hanukkah, Merry Christmas, and a Happy New Year.

Administrator/Clerk's Remarks: Luedke stated that the Spring Election will be held on Tuesday, April 7, 2020. Any residents who are interested in running for Village Trustee can pick up the necessary paperwork at the Village Hall. Paperwork must be filed by 5:00 pm on Tuesday, January 7, 2020 at the Village Hall. There will be three (3) Trustee positions on the ballot and incumbents are Philip Matz, Bryan Pike, and Tim Zais.

Plan Commission

Chair update: Plan Commission did not meet.

Personnel and Finance Committee recommendations

Claims - Review and recommendation: **Motion (Nelson/Leaf) to approve the December 2019 non-recurring claims of \$23,320.24. Motion passed on a roll call vote of 7-0. Leaf-yes, Head-yes, Matz-yes, Wekin-yes, Pike-yes, Nelson-yes, Zais-yes.**

2020 Contracts:

Animal Impounding Services - Woodbury Animal Humane Society: **Motion (Pike/Leaf) to approve the 2020 Animal Impounding Services Contract with Woodbury Animal Humane Society. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekin-yes, Matz-yes, Head-yes, Leaf-yes.**

Building Inspector/Zoning Administrator Contract-Brian Wert: **Motion (Pike/Head) to approve the 2020 Building Inspector/Zoning Administrator Contract with Brian Wert. Motion carried.**

Public Works Committee

Chair update: Public Works did meet and there is one (1) item to bring forward.

Request for Reduction of Letter of Credit for The Ridges-2nd Addition: **Motion (Pike/Matz) to approve that the letter of credit be reduced to the amount of \$145,000 for DCCI Investments, Inc. Motion carried.**

Public Safety Committee

Chair update: Public Safety did meet and there is one (1) item to bring forward.

Purchase of Laptops and Docking Stations for the Police Department: **Motion (Zais/Leaf) to approve the purchase of two (2) Panasonic FZ-55 laptops and two (2) Gamber Johnson CF-54 docking stations from Baycom with installation by EAT, Inc. in an amount not to exceed \$6,100.00 from the 2019 police department budget. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.**

Public Welfare

Chair update: Public Welfare did not meet.

Park Board

Chair update: Park Board did not meet. Nelson stated that the Park Board is currently looking for a member to join the committee. If you, or anyone you know would like to join, contact Kirk Nelson.

Convene into Closed Session

Motion (Leaf/Nelson) to convene into closed session per §19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding Department Head's vacation balance and related compensation issues. Motion carried. The Board convened into closed session at 7:30 pm.

Reconvene into Open Session

Motion (Leaf/Nelson) to reconvene into open session. Motion carried. The Board reconvened into open session at 7:40 pm.

Discussion and possible action based on closed session-Department Head's vacation balance and related compensation issues: Motion (Pike/Leaf) to approve a one-time payment to Department Head for unused vacation and comp time, up to 100 hours, due to special circumstances and the inability to use the accumulated time accordingly. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.

Adjournment

Wekkin declared the meeting adjourned at 7:43 p.m.

Respectfully submitted by,

Jessica Lehman
Deputy Clerk/Treasurer