

**Village of North Hudson  
Regular Board of Trustees Meeting  
Tuesday, December 4, 2018 @ 7:00 P.M.  
Village Hall, 400 7<sup>th</sup> Street North  
Hudson, WI 54016**

**Minutes**

**Call to order; Invocation; roll call**

President Stan Wekkin called the meeting to order at 7:00 p.m. Invocation read by Wekkin. Answering the call were Trustees Leaf, Matz, Nelson, Pike, Zais and Zappa. A quorum was present and the meeting had been duly noticed. Also in attendance were the Police Chief, Mark Richert; Village Attorney, Paul Mahler; Village Engineer, Kevin Oium; Public Works Director, Patrick Moos; Village Administrator/Clerk, Melissa Luedke and Deputy Clerk/Treasurer, Jessica Lehman.

**Approval of the minutes: Regular Board Meeting of October 30, 2018.**

**Motion (Pike/Leaf) to approve the Regular Board minutes of October 30, 2018. Motion carried.**

**Comments from the floor**

No comments from the floor.

**2019 Proposed Budget**

***Open Public Hearing:* Wekkin declared the public hearing open at 7:02 p.m.**

*Presentation of the 2019 Proposed Budget by the Village Administrator:* Luedke reviewed the major items included in the 2019 Village budget. The proposed levy is \$1,602,235.00 which is an increase to the Village property tax levy of \$7,606.00. The Village mill rate will remain at 4.6 per \$1000 of assessed value with an overall mill rate 18.78 which includes all taxing jurisdictions. The anticipated balance of the unassigned fund is \$764,260.00 at the end of 2018 which is within the 25% of expenditures policy. Shared revenue stayed consistent with 2018 and a slight increase in State Transportation Aid was seen. Health insurance premiums will see a 23.2% decrease. A 3% wage increase was included for represented and non-represented employees. The capita rate for the EMS contract remained at \$17.00 and there was a slight increase to the fire contract. An amount of \$77,000 was included in the Use of Available Funds for the purchase of a new public works and a police squad vehicle. Both of these items will still need Village Board approval. The allocation of property taxes is as follows: 57% - Hudson School District; 22% - Village; 19% - County; 2% - WITC.

*Public Comments:* No one from the public had any comments.

***Close Public Hearing:* Wekkin declared the public hearing closed at 7:07 p.m.**

**Resolution No. 2018-06, adopting the 2019 Annual Village Budget and Establishing the Tax Levy**

**Motion (Pike/Nelson) to approve Resolution No. 2018-06, adopting the 2019 Annual Village Budget and Establishing the Tax Levy. Motion passed on a roll-call vote of 7-0. Leaf-yes, Matz-yes, Zappa-yes, Wekkin-yes, Pike-yes, Nelson-yes, Zais-yes.**

**Resolution 2018-07, Approving an All Hazards Mitigation Plan**

**Motion (Pike/Leaf) to approve Resolution No. 2018-07, approving an all hazards mitigation plan. Motion carried.**

**2019 Mobile Home Park License – Pamela Zappa**

**Motion (Pike/Leaf) to approve the 2019 Mobile Home Trailer Park Permit for Pamela Zappa. Motion carried. Zappa abstained.**

**FCC Public Comment on Cable Fee**

**Motion (Wekkin/Leaf) to approve sending a letter to the FCC to recommend that they do not allow the cable companies to start charging local municipalities for local access channels. Motion carried.**

**New Business from the Board or Staff**

*President's Remarks:* Wekkin wished everyone a Happy Hanukkah, Merry Christmas and a Happy New Year.

*Administrator/Clerk's Remarks:* Luedke stated the Spring Election is on Tuesday, April 2, 2019. Anyone who is interested in running can pick up the necessary paperwork at the Village Hall. The deadline to file the paperwork is 5:00 pm on January 2, 2019. The Village President and three (3) Trustee positions will be on the ballot. Incumbents are Stan Wekkin (President) along with Cathy Leaf, Kirk Nelson and Marc Zappa. Luedke ended that the January Finance and Board meetings fall on New Year's Day and should be rescheduled. It was decided that January 8, 2019 would work for all the members.

**Plan Commission**

*Chair update:* Plan Commission update by Miser. Details from the November 27, 2018 Plan Commission was presented to the Village Board. Recommendations for the possible expansion of storage units at 800 North End Rd include: add lighting, landscaping, security; adhere to the 15' setback on the north side, per current Village code and to limit asphalt usage.

**Personnel and Finance Committee recommendations**

*Claims - Review and recommendation:* **Motion (Pike/Leaf) to approve the December 2018 non-recurring claims of \$103,425.67. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Zappa-yes, Matz-yes, Leaf-yes.**

*Authorization for the Village Administrator to move funds from the General Fund to the 201 Fund:* **Motion (Pike/Leaf) to authorize the Village Administrator to move \$75,000.00 from the General Fund to the 201 Fund as an interest free interfund loan which will be repaid from the 201 Fund to the General Fund as funds become available. Motion passed on a roll call vote of 7-0. Leaf-yes, Matz-yes, Zappa-yes, Wekkin-yes, Pike-yes, Nelson-yes, Zais-yes.**

*2019 Contracts, discussion and approval requested:*

1) *Animal Impounding Services – Woodbury Animal Humane Society: Motion (Pike/Leaf) to approve the 2019 Animal Impounding Services - Woodbury Animal Humane Society. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Zappa-yes, Matz-yes, Leaf-yes.*

2) *Animal Warden Services Contract – Kathi Pelnar: Motion (Pike/Leaf) to approve the 2019 Animal Warden Services Contract. Motion passed on a roll call vote of 7-0. Leaf-yes, Matz-yes, Zappa-yes, Wekkin-yes, Pike-yes, Nelson-yes, Zais-yes.*

3) *Building Inspector/Zoning Administrator Contract – Brian Wert: Motion (Pike/Leaf) to approve the 2019 Building Inspector/Zoning Administrator Contract. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Zappa-yes, Matz-yes, Leaf-yes.*

### **Public Works Committee**

*Chair update:* Public Works update by Pike. The salt shed is complete. Pike informed residents that the Village plows when 3” of snow has fallen. A diagram of the approximate plowing order of the Village streets will be posted on the Village website. Pike ended his update by stating that it is the property owners’ responsibility to shovel around their mail boxes and any fire hydrants that may be on their property.

### **Public Safety Committee**

*Chair update:* Public Safety did meet and there is one (1) item to bring forward.

*No parking signage on the 600 block of St. Croix Street N:* Chief Richert stated that he will work with the Street Commissioner to install a no parking sign on the south side of St. Croix Street N., between 6<sup>th</sup> Street N. and 7<sup>th</sup> Street N. This will allow for better flow of traffic that is turning east onto St. Croix Street N. from 6<sup>th</sup> Street N., and to avoid any accidents.

*Amendment of Section 90-9, Official Traffic Signs and Signals: Motion (Leaf/Zais) to remove the language under section 90-9(c)(3).* Chief Richert explained that this wording will be eliminated so as not to conflict with Section 90-12(6). **Motion carried.** Chief Richert added that residents should not be shoveling or blowing snow from their property onto village streets or their neighbors’ property as this is illegal and they may be fined. In addition, it is illegal to plow the snow on your property across any village street to any other property.

### **Public Welfare**

*Chair update:* Public Welfare did not meet.

### **Park Board**

*Chair update:* Park Board update by Nelson.

### **Convene into closed session**

**Motion (Pike/Leaf) to convene into closed session per §19.85(1)(e) for the purpose of deliberating or negotiating whenever competitive or bargaining reasons require, and per 19.85(1)(g) to confer with legal counsel regarding strategy the governing body may adopt in litigation in which the Village is likely to become involved, regarding the EMS services contract. Motion passed on a roll call vote of 7-0. Leaf-yes, Matz-yes, Zappa-yes, Wekkin-yes, Pike-yes, Nelson-yes, Zais-yes. The Board convened into closed session at 7:32 pm.**

**Reconvene into Open Session**

**Motion (Leaf/Pike) to re-convene into open session at 7:49 pm. Motion carried.**

**Discussion and possible action based on closed session-EMS services contract: No further discussion.**

**Adjournment**

Wekkin declared the meeting adjourned at 7:49 p.m.

Respectfully submitted by,

Jessica Lehman  
Deputy Clerk/Treasurer