

**North Hudson Public Works Meeting
Village Hall 400 7th Street N
Tuesday, February 19, 2019 @ 5:30 p.m.**

Call to Order: roll call

Chair Pike called the meeting to order at 5:30 p.m. Answering the call was Trustee Matz. A quorum was present and the meeting was duly noticed. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, Cedar Corp. representative Ryan Jones, and Recording Secretary Anne-Marie McDonald.

Minutes approval from January 15, 2019 Public Works Meeting

Motion (Matz/Pike) to approve the January 15, 2019 Public Works meeting minutes. Motion carried.

Comments from the floor

None.

Snow plowing routes and priorities

Moos said that Village Administrator Melissa Luedke posted a map of snow plow routes and priorities on the village's website. Orange routes represent high priority, blue routes are second priority, and pink routes are third priority. Cul de sacs are cleared last. Moos appreciates residents' patience with snow plowing done by the Public Works department. Pike asked Moos whether he had been asked to consider adjusting snow plowing priorities besides clearing cul de sacs; Moos said he had not. Moos explained that the primary goal is to clear roads on the main routes well enough to allow emergency vehicles to pass on all streets, and plow curb to curb after the initial pass. Moos said that the department does the best it can with its staff of three, and he tries to save the village money by not contracting plowing services. Moos said he is open to suggestions for improvements.

Pike asked residents not to place garbage and recycling containers past the curb and avoid parking cars in the street during a plowing event; they slow down the plows.

Storm water maintenance agreement with Kwik Trip

Oium reminded the committee of past discussions regarding whether the village wants Kwik Trip to take responsibility for inspections and maintenance of the new storm sewer to be added in the Highway 35 right-of-way. Oium spoke with the Kwik Trip project manager, who told Oium that the added cost for Kwik Trip to conduct the inspections is minimal because the inspections are often carried out by Kwik Trip staff. Inspections are typically conducted twice a year. Oium doesn't see a problem with Kwik Trip taking responsibility for the new storm sewer that will be added. Matz asked whether Kwik Trip would provide inspections reports; Oium said that the village can request those status reports. Oium explained that future owners of the Kwik Trip property are bound to abide by the agreement with the village. Pike asked what would happen if Kwik Trip doesn't maintain the storm sewer system for which they are responsible. Oium explained that the village would have the work done on their behalf and assess Kwik Trip for the maintenance or repair costs. Pike asked for a recommendation from Oium. Oium said there is no disadvantage to the village to have Kwik Trip maintain the system. Pike asked Moos if he agrees with Oium's assessment. Moos said he trusts Oium's judgement and will abide by his recommendation.

Motion (Matz/Pike) to allow Kwik Trip to perform the semi-annual inspection and maintenance of the storm water system associated with their property and provide the village with the resulting reports. Motion carried.

Water main replacement under Lake Mallalieu

Oium stated that the village board has approved this project. Engineering firms SEH and Cedar Corporation have submitted engineering proposals to the village and to the City of Hudson. Luedke and City of Hudson Utility Director Kip Peters will review the proposals and make a recommendation to the Public Works committee regarding which firm should lead the water main replacement project.

The water main replacement is still planned for 2021, and funding will be tied into the Highway 35 project. Matz asked whether Luedke will come to a Public Works meeting to make her recommendation. Pike expressed concern that no one from the Public Works department or the Public Works committee is involved in the evaluation. Oium stated that Luedke would share the RFP information with the committee, or that the proposals would be shared with the committee as part of its meeting information. Pike asked Moos to provide input to Luedke before her recommendation is made. Moos said that Luedke usually confers with him on these matters. Oium believes Luedke and Peters will meet within two weeks to review the engineering firm proposals.

Chair Update

Nothing to report.

Engineer's Report

Oium reported that 60 percent of the design plan for the Highway 35 project has been completed by Wisconsin Department of Transportation (DOT). He said that the summer of 2021 is still the target time frame for construction. The bid-letting date for the project is January 12, 2021. Sanitary sewer and water main replacement public information meetings are independent of DOT meetings and are conducted by the village. Oium is looking for a recommendation from the committee for when this meeting should take place. Pike and Matz prefer to have it during a Public Works meeting, and Oium recommended it be held in March 2019. Oium said that affected residents will receive notice 2-3 weeks before the meeting to be held March 19, 2019. Oium will work with Luedke to ensure the notices are sent to affected residents. Oium will make the presentation and handle questions. Questions about the sidewalk can be addressed at that time. Road closure information will be driven by the next DOT public information meeting.

There are two homes on South Street N. that share the same existing sanitary sewer lateral. The plan is to abandon a portion of the existing sanitary sewer and install a new main in this area. These same homes also share a small diameter water line that goes out to Seventh Street N. As part of the project, new services will be stubbed into the lots and will be available for the homeowners to connect to in the future.

Seasons Tavern water service now comes off Monroe Street N., and will be re-routed to come off Highway 35. Additional water hydrants will be added every 300-400 feet as part of the project.

There are some homes which have a long water and sewer line running to them. As part of the Highway 35 project, new sanitary sewer and watermain stubs will be stubbed into these areas. Any work outside of the Highway 35 right of way is not allowed by WisDOT and will be done under a future Village project.

There is a double sanitary sewer main on the northern end of the project area. The line on the back of the curb will be abandoned as part of the project. The remaining sewer main will be lowered.

Oium stated that existing carriage walks (walkway between main sidewalk and curb) will not be replaced during the Highway 35 project, because there is no parking on Highway 35 and access to the street on foot isn't required. Pike suggested that residents be notified about the carriage walks. Oium said this item will be mentioned during the public information meetings.

Oium said that soil borings could be done in addition to those done by the DOT for the Highway 35 project. Borings are done to learn about the status of ground water, existence of cobblestones under the streets, potential contamination, bedrock, and other information. The cost of each bore is approximately \$3,000-5,000, and would be done about every 1000 feet. The City of Hudson plans to do these tests. Oium explained that the tests are done to research underground utility work only. Pike asked if there are strategic or problematic locations that should be tested in the village. Oium said he can create a proposal for the committee of which locations should be tested and what would be the cost of testing.

Oium reported that Kwik Trip is planning to build in 2019, and they plan to start after July 4th. The highway improvements required for the Kwik Trip facility are planned to be done in May 2019 by Zappa Bros.

Director's Report

Moos said the majority of the department's time is being spent completing snow cleanup activities. He asked village residents to show patience with the department.

Public Works Capital/Equipment Planning

Pike asked whether the Public Works department should consider acquiring a second salting box to be installed on a pickup or other small truck. Moos said he can get quotes for a salting box. Pike asked if the additional salting box could be incorporated into the purchase of the new truck.

Matz asked how the new salt shed is working out. Moos said the salt shed is working well and it is nice for the department staff to pick up salt more efficiently.

Public Works Committee Future Goals/Agenda Items

Pike asked about the status of the Gerard development. Oium said it is going very well. Pike asked about snow removal on the Gerard property, and Oium stated that the property will have private plowing.

Adjournment

Pike adjourned the meeting at 6:01 p.m.

Respectfully submitted by,

Anne-Marie McDonald
Recording Secretary