

**Village of North Hudson  
Regular Board of Trustees Meeting  
Tuesday, June 6, 2017 @ 7:00 P.M.  
Village Hall, 400 7<sup>th</sup> Street North  
Hudson, WI 54016**

**Minutes**

**Call to order; Invocation; roll call**

President Stan Wekkin called the meeting to order at 7:03 p.m. Wekkin asked for a moment of silence for those involved and affected by D-Day. It is the 73<sup>rd</sup> Anniversary of D-Day. Answering the call were Trustees Head, Leaf, Nelson, Pike, Zais, and Zappa. A quorum was present and the meeting had been duly noticed. Also in attendance were the Police Chief, Mark Richert; Village Engineer, Kevin Oium; Public Works Director, Patrick Moos; Village Attorney, Terry Dunst; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

**Approval of the minutes: Regular Board Meeting of May 2, 2017**

**Motion (Zappa/Leaf) to approve the Regular Board minutes of May 2, 2017. Motion carried.**

**Comments from the floor**

No comments from the floor.

**Resolution 2017-04, Department of Natural Resources Review of Compliance Maintenance Annual Report (CMAR)**

**Motion (Zappa/Head) to approve Resolution 2017-04, Department of Natural Resources Review of Compliance Maintenance Annual Report (CMAR). Motion passed on a roll call vote of 7-0. Nelson-yes, Head-yes, Pike-yes, Wekkin-yes, Zappa-yes, Zais-yes, Leaf-yes.**

**Resolution 2017-05, Support of the Little Falls Lake Project and Expenditure in Burkhardt, WI**

**Motion (Wekkin/Zappa) to approve Resolution 2017-05, Support of the Little Falls Lake Project and Expenditure in Burkhardt, WI. Motion passed on a roll call vote of 7-0. Leaf-yes, Zais-yes, Zappa-yes, Wekkin-yes, Pike-yes, Head-yes, Nelson-yes.**

**Adoption of Ordinance 03-2017, Amending Chapter 94, Utilities, Division 4-Charges and Fees, Sec. 94-281, Sewer service charges and connection fees**

This item was tabled.

**2017-2018 Class A/B alcohol beverage licenses, cigarette licenses, and amusement permits**

**Motion (Zappa/Leaf) to approve the Class “A” Fermented Malt Beverages and “Class A” Intoxicating Liquor License for TK Interest, Inc., dba Village Liquor Store-Kimberlie White-Agent, with an effective date of July 1, 2017 through June 30, 2018 as recommended by the Village Clerk. All license approvals are contingent upon any outstanding payment obligations to the Village being satisfied. Wekkin asked if there could be an approval covering all the alcohol licenses, cigarette licenses, and amusement permits instead of doing each separately. Dunst stated that if there are no objections to any of the items, there could be one**

motion to cover all of the items on the memo from the Village Clerk. **Motion (Zappa/Leaf) to approve all alcohol, tobacco, and coin operated amusement license renewals as stated on the June 6, 2017 memo from the Village Clerk.** Nelson recused himself from all license renewals for Kozy Korner. **Motion passed on a roll call vote of 6-0. Leaf-yes, Zais-yes, Zappa-yes, Wekkin-yes, Pike-yes, Head-yes.**

**2017-2018 Fireworks Permit Application of Marc Zappa of Exit 1 Fireworks**

**Motion (Head/Pike) to approve the application for a Fireworks Paraphernalia License-Temporary Use Permit for Marc Zappa with the following inclusions: “No Smoking” signs must be displayed, fire extinguishers available, no fireworks sold to person(s) under 18 years of age, operation not to exceed 180 days per calendar year. Motion carried. Zappa abstained.**

**Amended Class “B”/”Class B” Liquor License for extended premises: Kozy Korner**

**Motion (Zappa/Leaf) that the Class “B”/”Class B” Retail License for the sale of Fermented Malt Beverages and Intoxicating Liquors for Kozy Korner be temporarily amended for an event taking place on Wednesday, June 7, 2017 from 2:00 pm to 10:00 pm with the following conditions:**

- 1) Area outside of building to be completely enclosed with a fence and the extended premises accessed only from within the building.**
- 2) Use of alcohol shall remain within building or fenced-in area per the establishment’s liquor license.**
- 3) Use of outside area only with specific permission of the Village board for requested date and times.**
- 4) Owner to provide an equal amount of adjacent substitute off-street parking while parking lot area is fenced during time of event.**
- 5) Owner to be responsible for band/music volume.**

**Motion carried. Nelson abstained.**

**Amended Class “B”/”Class B” Liquor License for extended premises: Seasons Tavern**

**Motion (Zappa/Nelson) that the Class”B”/”Class B” Retail License for the sale of Fermented Malt Beverages and Intoxicating Liquors for Seasons Tavern be temporarily amended for an event taking place Saturday, August 19, 2017 from 8:00 am until midnight with the following conditions:**

- 1) Area outside of building to be completely enclosed with fence and the extended premises accessed only from a single access point.**
- 2) Use of alcohol shall remain within the building or fenced-in area per the establishment’s liquor license.**
- 3) Use of outside area only with specific permission of the Village Board for requested date and times.**
- 4) Owner to provide equal amount of adjacent substitute off-street parking while parking lot area is fenced during time of event.**
- 5) Owner to be responsible for DJ/music volume.**
- 6) All outside music to end no later than 10:00 pm.**

**Motion carried.**

### **Reschedule July Village Board Meeting Due to Independence Day Holiday**

The next normally scheduled Village Board meeting falls on Tuesday, July 4, 2017. The Village Hall is closed this day due to the holiday. It is requested to move the Finance and Village Board meetings to June 27, 2017. The Village Board approved moving the July 4, 2017 Finance and Village Board meetings to June 27, 2017.

### **New Business from the Board or staff**

*President's Remarks:* Wekkin wished all the fathers a Happy Father's Day. Wekkin stated that the City of Hudson is in negotiations with Lakeview Hospital regarding the possible transfer of EMS services. Wekkin read a statement regarding Hudson EMS and clarification regarding the allocation of costs for EMS services.

*Administrator's Remarks:* Troester stated that a copy of the 2016 final audit is in the Trustees mailboxes for their review.

*Clerk's Remarks:* No remarks.

### **Plan Commission**

*Chair update:* Oium gave a Plan Commission update for Chair Miser who was absent. Oium stated that there was a public hearing at the last Plan Commission meeting regarding the proposed subdivision, Artisan North. There was a large turnout from the public and a lot of discussion between the developer, project engineer, and the Village. The Plan Commission recommended approval of the preliminary plat. The developer is required to provide a Developer's Agreement for approval by the Board, and they will need a letter of credit which is typically 125% of improvement costs. Pike asked who is responsible to make sure the developer is following the developer's agreement. Oium stated that this will be a group effort between the Village, the Village Engineer, and the Village Attorney. The Village Engineer will be primarily responsible to make sure construction requirements are met on a step by step basis. Mark Erickson with Landsted was present. Erickson is hoping that the public improvements, minus the final lift of asphalt, are completed by the end of August.

*Artisan North Subdivision Preliminary Plat and Developer's Agreement: **Motion (Zappa/Pike) to approve the Preliminary Plat and Developer's Agreement for the Artisan North subdivision. Motion carried.***

### **Personnel and Finance Committee recommendations**

*Claims - Review and recommendation: **Motion (Leaf/Zais) to approve the June 2017 non-recurring claims of \$64,976.12. Motion passed on a roll call vote of 7-0. Nelson-yes, Head-yes, Pike-yes, Wekkin-yes, Zappa-yes, Zais-yes, Leaf-yes.***

*Fire Contract:* Scott St. Martin, Chief-Hudson Fire Department, is present to answer any questions from the Board regarding the fire contract. Wekkin stated that the Finance Committee did recommend approval of the 2017 Fire Contract. **Motion (Zappa/Leaf) to approve the 2017 Fire Contract and authorize the Village Treasurer to issue the first payment of \$43,418 to the City of Hudson.** St. Martin stated that he is willing to come and answer any questions as they come up. He is doing what he can to get the best deal on the ladder truck. As far as the rest of the equipment, part of his job is to make sure they are in compliance with NFPA. He believes the Fire Department is looking good for the future. In regards to questions on the ladder truck and if it is needed, St. Martin stated that it is used on single family dwellings and the ISO insurance ratings require access to a ladder truck. If you don't have access to this, it can affect

ratings and homeowners insurance. There are different pieces of equipment needed to service all areas of the different municipalities, and the ladder truck can be used in all parts of the service areas. The existing ladder truck is 31 years old. According to the NFPA, the current truck is 11 years past reserve status. Zais asked what the Fire Department's timeline is to purchase the truck. St. Martin stated that he would like to order the truck by the end of June or beginning of July. However, it will take about one (1) year before it is actually delivered. Pike asked why if the municipalities pay for part of the equipment, they don't have any ownership of the equipment. St. Martin stated that the Village contracts for services with the City of Hudson and they are the fire agency. There have been some good discussions to possible alternatives and he believes there will be future talks regarding this subject. **Motion passed on a roll call vote of 7-0. Nelson-yes, Head-yes, Pike-yes, Wekkin-yes, Zappa-yes, Zais-yes, Leaf-yes.** St. Martin stated that there are other services that the Hudson Fire Department provides as well for the Village. One of the main things is fire inspections. He encouraged the Board members to contact him if they have any questions.

### **Public Works Committee**

*Chair update:* Pike stated that Public Works did meet and there was one actionable item.

*Sale of 1998 International Plow Truck:* **Motion (Pike/Zappa) to approve the sale of the 1998 DT466E 4700 International Truck with plow and sander, and the Village Administrator to put an ad in the paper accepting bids, with a minimum bid of \$8,500. Motion passed on a roll call vote of 7-0. Leaf-yes, Zais-yes, Zappa-yes, Wekkin-yes, Pike-yes, Head-yes, Nelson-yes.**

### **Public Safety Committee**

*Chair update:* Zappa stated that Public Safety did meet and there was one actionable item which was tabled at the Finance Committee meeting.

*Radio Software and Hardware Purchase for Digital Channel Upgrade:* This item is tabled until next month.

### **Public Welfare**

*Chair update:* Nelson stated that Public Welfare did meet and discussed a possible ordinance regarding parking and residing in recreational vehicles. The committee approved to have the Village Attorney draft an ordinance. Dunst stated that an ordinance has been drafted and can go straight to the Village Board at the next Board meeting for approval.

### **Park Board**

*Chair update:* Park Board did meet but there were no actionable items.

### **Convene into Closed Session**

**Motion (Zappa/Leaf) to convene into closed session pursuant to §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, with respect to the water and sewer utility feasibility study and the possibility of combining all water and sewer system components with the City of Hudson water and sewer utility or renegotiating the current agreements. Motion passed on a roll call vote of 7-0. Leaf-yes, Zais-yes, Zappa-yes, Wekkin-yes, Pike-yes, Head-yes, Nelson-yes.**

**Motion (Zappa/Leaf) to convene into closed session pursuant to §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, with respect to an offer on the property at 712 Pine St N. Motion passed on a roll call vote of 7-0. Nelson-yes, Head-yes, Pike-yes, Wekkin-yes, Zappa-yes, Zais-yes, Leaf-yes.**

**Motion (Pike/Zais) to convene into closed session pursuant to §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, with respect to the possible purchase of the Municipal Garage from GMT LLP and authorization for the Village Administrator to solicit loans. Motion passed on a roll call vote of 6-0. Leaf-yes, Zais-yes, Wekkin-yes, Pike-yes, Head-yes, Nelson-yes. Zappa abstained.**

**The board convened into closed session at 7:45 pm.**

**Reconvene into Open Session**

**Motion (Leaf/Pike) to reconvene into open session. Motion carried. The board reconvened into open session at 9:24 p.m.**

**Discussion and possible action based on closed session-water and sewer utility feasibility study and the possibility of combining all water and sewer system components with the City of Hudson water and sewer utility or renegotiating the current agreements: No further action or discussion.**

**Discussion and possible action based on closed session-offer on the property at 712 Pine St N: Motion (Pike/Head) to counter offer at \$60,000. Motion carried.**

**Discussion and possible action based on closed session-purchase of the Municipal Garage from GMT LLP. Motion (Leaf/Pike) to approve the purchase of the Municipal Garage and the Village Administrator to solicit loans in an amount not to exceed \$360,000. Motion carried.**

**Adjournment**

**Wekkin declared the meeting adjourned at 9:25 p.m.**

Respectfully submitted by,

Melissa Luedke  
Village Clerk