

**Village of North Hudson
Regular Finance and Personnel Committee Meeting
Tuesday, August 4, 2015 @ 6:30 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order: roll call

President Wekkin called the meeting to order at 6:32 p.m. Answering the call were Trustees Head, O'Brien-Berglund and Zappa. A quorum was present and the meeting had been duly noticed. Also in attendance were; Public Works Director, Mark Ekblad; Village Administrator, Gloria Troester; and Village Clerk, Melissa Luedke.

Approval of minutes: Regular Finance & Personnel Committee Meeting of July 7, 2015

Motion (Zappa/O'Brien-Berglund) to approve the July 7, 2015 Regular Finance and Personnel Committee meeting minutes as presented. Motion carried.

Claims: review and recommendation

Motion (Zappa/O'Brien-Berglund) to recommend approval of the August 2015 non-recurring claims of \$13,677.48. Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Head-yes.

Lakeview Dr/Pine St N/Eastbank/Lemon St N Capital Project

Troester stated that a portion of the loan payments are made from the water and sewer funds. There are already loan payments coming out of the water fund, if we add this loan payment, that fund will be expending more than what is collected. Paying for the water and sewer lines from the water and sewer available fund balance will reduce the loan amount that will be needed. **Motion (Zappa/O'Brien-Berglund) to authorize the Village Administrator to pay the 2015 Capital Project cost for the replacement of water and sewer lines from the water and sewer available fund balance, thereby reducing the loan amount requirement.** The interest rate that was quoted will remain the same. **Motion passed on a roll call vote of 4-0. Head-yes, Wekkin-yes, Zappa-yes, O'Brien-Berglund-yes.**

Due to not being able to reach an agreement with Lake Mallalieu Apartments, Wekkin stated that they will no longer be a part of the capital project. Lake Mallalieu will be responsible for the maintenance of their lines. Head suggested sending notification to Lake Mallalieu Apartments of the final decision. Ekblad stated he will send a follow-up letter.

Address Moisture Issues in Village Hall Basement

Motion (Zappa/Head) to authorize the purchase and installation of a new gutter system by D.J. Gutters in an amount not to exceed \$720.00. Funds to be taken from the General Government Building Maintenance Accounts. Ekblad stated a big reason why there is water in the basement is due to where the rain water is currently being routed. The new gutters will re-route the water away from the old window wells and help with the water issues. Public Works has been working on cleaning and removing items in the basement as suggested in the assessment report. After the gutters are installed and the basement has dried out, Ekblad recommended having

engineers come in to look at the foundation to determine if there may be a foundation leak. **Motion passed on a roll call vote of 4-0. O'Brien-Berglund-yes, Zappa-yes, Wekkin-yes, Head-yes.**

Employee Handbook

Troester requested that the committee members review the latest drafts of the employee handbook. Troester asked if the Finance committee would like to have the attorney present at a special meeting to go over the handbook and answer questions prior to approval. The committee did not feel it was necessary to have the attorney present. A special Finance meeting will be scheduled to review the handbook.

2015 Budget Projected Year End/2016 Budget Workshop Meeting Dates

Troester stated meeting dates will need to be set up to start discussing the 2016 budget. Wekkin asked the committee members to send dates which they are unavailable to Troester.

Adjournment

Wekkin declared the meeting adjourned at 6:57 p.m.

Respectfully submitted by,

Melissa Luedke
Village Clerk