

**North Hudson Public Works Meeting
Village Hall 400 7th Street N
Tuesday, July 16, 2019 @ 5:30 p.m.**

Call to Order: roll call

Chair Pike called the meeting to order at 5:30 p.m. Answering the call were Trustees Head and Matz. A quorum was present and the meeting was duly noticed. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, Cedar Corporation representative Ryan Jones, and Recording Secretary Anne-Marie McDonald.

Minutes approval from June 18, 2019 Public Works Meeting

Motion (Matz/Head) to approve the June 18, 2019 Public Works meeting minutes. Motion carried.

Comments from the floor

None.

Station Lane N./Station Circle N. brush cutting in right of way

Pike reported that he and Moos visited the area and observed overgrown vegetation in the area which needs to be cut back. He said the vegetation is starting grow over the road. Moos will meet tomorrow with a representative from St. Croix County Highway Department to get an estimate of the cost to remove vegetation using a tractor with an arm mower. He stated that in past years, the St. Croix Correctional Center work crew had done brushing and vegetation removal in the area. However, some residents were upset that inmates were working in the neighborhood, so the work crew cannot be used for brushing in that area. Moos said the residents are part of a homeowners association (HOA). Moos plans to get an estimate to do the work, and present it to the HOA. Pike said that the HOA agreement states that each owner is responsible for maintenance of his/her property. Moos said that, other than grass, the right of way is the village's responsibility to maintain. Moos asked Pike to contact the homeowners association. Pike said that Village Administrator Melissa Luedke should make the contact, as well as verify wording of the village ordinance which governs right of way maintenance responsibility. Moos will work with the county and Luedke and present the results to the committee at the next meeting. Moos said the situation was brought to his attention by a concerned resident who lives in the area.

Galahad Road North drainage issues

Oium contacted Gary Zappa of Zappa Bros. Excavating last week. The property owner has approached Zappa to have some work done on the property. Zappa has a proposal for a number of things to be done on the property, and he would like to add the drainage remediation to the proposed work. Oium said that some contaminated material still exists under the surface of one of the drainage ponds, which limits the amount of material which can be removed to deepen the drainage pond. The most which can be removed is about ½ to 1 foot of material. The best thing that could be done is to scrape the surface of the pond and try to encourage more water to be absorbed into the ground. Oium believes that a larger project to clean up or deepen the pond would be denied by Wisconsin Department of Natural Resources (DNR). Oium said that the DNR had previously done some clean-up work of the contaminated soil in the area, but didn't fix all of it. Head asked how the assessment was made. Oium said the assessment was based on soil testing which had been done. Pike asked Oium to review records and verify the status

of the soil in that area. Pike and Head expressed concerns about contaminated soil being in a drainage area, and potentially carrying contamination away from the area. Oium explained that the area is capped so contaminated soil won't wash away during flood events. Oium stated that the capping approach is common. Oium said he will obtain updates from Zappa regarding this property from time to time. Pike asked Oium to research whether the berm on the property consists of contaminated or clean soil. Matz explained that "contaminated" could mean a number of things, from pieces of concrete or logs buried in the soil to chemical contamination.

Oium said he would provide updates to the committee in the future.

Chair Update

Pike had nothing to report. He said that the Ferry Landing weekend closures issue is being address by the village board.

Engineer's Report

Soil borings were done on Highway 35 in June, in preparation for the construction project in 2021. The results were good, and there were no surprises. There were some wet areas found about 10 feet below street level between Sommers Street N. and Michaelson Street N. There is about 5-7" of asphalt, and 1-2 feet of gravel beneath the pavement. The test results will be part of the bid package.

Oium contacted St. Croix County Highway Department to install traffic counters on Wisconsin Street N. for the 2022 construction project. The counters will be installed in a few weeks, and will be in place for 72 hours. Pike asked what the counters are for; Oium said the traffic counts are used to estimate traffic levels for the next twenty years and will help with the road design prior to the construction project.

Director's Report

The Flex Seal project is nearly complete for 2019. He complimented the nice job being done by the crew doing the work. Moos has reserved some money for unplanned catch basin repairs which may be needed later in 2019. He stated that 11 catch basins were completed this summer.

Street patching in the village was completed in one day.

Fire hydrant flushing is about 20% complete.

Curb and line painting are in progress.

A memorial bench has been installed in Sommers Landing Park.

Moos is working with Zappa Bros. Excavating on a bid to remove brush and deepen the ditch on Galahad Road N. He will use this bid during 2020 budget planning.

Per General Repair, the parts for the East Bank lift station update are in and are ready for installation. He will not do a bypass during the installation.

Pike asked Moos to have St. Croix County bid on the brush removal on Galahad Road N. Moos doesn't recommend having the brush on Galahad cut down with a saw. There are obstacles to be avoided, and

he believes a backhoe is needed to pull out stumps and dig out the ditch at the same time. Moos will have the county look at Galahad Road N. when they are in the area.

Matz praised the work Moos is doing for the village.

Public Works Capital/Equipment Planning

Pike stated that the budgeting process begins in July or August. The draft budget packets will be ready soon.

Moos presented a list of proposed capital and expense items for the Public Works department. Pike asked Moos to put the proposed list into a table, noting capital vs. expense items, identify Public Works vs. Parks costs, and add a priority for each item. Matz suggested including a Return on Investment and tiered priorities.

Pike asked Oium whether the village needs to clean drainage ponds. Matz said that often those ponds are on private property and the responsibility of the property owner. Oium stated that sediment can build up in drainage ponds at times, as well as vegetation. Oium said a decision on cleaning a drainage pond is made on a case by case basis.

Public Works Committee Future Goals/Agenda Items

Pike asked Moos to have Village Deputy Clerk Jessica Lehman make a list of future agenda items included in previous months' meeting minutes.

Galahad Road N. drainage issues; investigate responsibility for maintenance of drainage ponds; contact HOA for brush removal responsibility on Station Circle N.; accelerate Flex Seal repair schedule.

Adjournment

Pike adjourned the meeting at 6:10 p.m.

Respectfully submitted by,

Anne-Marie McDonald
Recording Secretary