Village of North Hudson
Regular Finance and Personnel Committee Meeting
Tuesday, November 5, 2019 @ 6:30 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016

Minutes

Call to order: roll call
President Wekkin called the meeting to order at 6:30 p.m. Answering the call were Trustees Pike and Zais. It was noted that Trustee Nelson was absent. A quorum was present and the meeting had been duly noticed. Also in attendance were; Police Chief, Mark Richert; Public Works Director, Patrick Moos; Village Administrator/Clerk, Melissa Luedke and Deputy Clerk/Treasurer, Jessica Lehman.

Approval of minutes: Regular Finance & Personnel Committee meeting of October 1, 2019 and Special Finance and Personnel Committee meeting of October 15, 2019
Motion (Pike/Zais) to approve the October 1, 2019 Regular Finance and Personnel Committee and the October 15, 2019 Special Finance and Personnel Committee meeting minutes as presented. Motion carried.

Claims: review and recommendation
Motion (Zais/Pike) to recommend approval of the November 2019 non-recurring claims of $274,584.66. Luedke stated that the majority of this amount is for a bond payment. $30,000 for repairs to the East Bank lift station are also included in this amount. **Motion passed on a roll call vote of 3-0. Zais-yes, Pike-yes, Wekkin-yes.**

Assignment of Unassigned Funds for the Future Purchase of a Public Works Vehicle and Police Department Squad
Motion (Pike/Zais) to recommend authorization that the Village Administrator transfer $15,000 to the Public Works Truck Assigned Fund and $15,000 to the Police Department Vehicle Assigned Fund from the Unassigned Fund Balance. Motion passed on a roll call vote of 3-0. Wekkin-yes, Pike-yes, Zais-yes.

Assignment of Remaining Funds in the Dam Maintenance Account for Future Repairs
Motion (Pike/Zais) to recommend the transfer of the remaining balance in the Dam Maintenance account to an assigned fund to be used for future repairs of the Willow River Lower Dam. Motion passed on a roll call vote of 3-0. Zais-yes, Pike-yes, Wekkin-yes.

Purchase of New Public Works Truck
Motion (Pike/Zais) to recommend the purchase & build of a 2020 Ford F-150 from Hudson Ford with price not to exceed $35,500.00. Funds to come from the Public Works Vehicle Assigned Fund, to be delivered in 2020. Motion passed on a roll call vote of 3-0. Zais-yes, Pike-yes, Wekkin-yes.

Snow Plow Contract
Motion (Pike/Zais) to recommend the approval of the updated snow removal contract with Zappa Bros. for the 2019-2020 snow season. Motion carried.

Purchase of Metal Detectors

Motion (Pike/Zais) to recommend approval of the purchase of two (2) Rigid brand metal detectors/locators from Ferguson Waterworks with price not to exceed $1,950.00 with money to be used from the 220 Fund. Motion passed on a roll call vote of 3-0. Zais-yes, Pike-yes, Wekkin-yes.

Purchase of Water Testing Equipment

Motion (Pike/Zais) to recommend approval of the purchase of a DR900 colorimeter with case, sampling packets and vials from HACH with price not to exceed $1,800.00 with money to be used from 220 Fund. Motion passed on a roll call vote of 3-0. Zais-yes, Pike-yes, Wekkin-yes.

Central Square Contract

Motion (Zais/Pike) to recommend approval of the subscription contract with Central Square Technologies for the Central Square Pro software quoted for NHPD with the initial payment to be made from the 2019 police department budget. Motion passed on a roll call vote of 3-0. Zais-yes, Pike-yes, Wekkin-yes.

Adjournment

Wekkin declared the meeting adjourned at 6:44 p.m.

Respectfully submitted by,

Jessica Lehman
Deputy Clerk/Treasurer

DRAFT

Village of North Hudson
Special Finance and Personnel Committee Meeting
Wednesday, October 23, 2019 @ 3:00 p.m.
Village Hall, 400 7th Street North
Hudson, WI 54016

Minutes

Call to order: roll call
President Wekkin called the meeting to order at 3:00 p.m. Answering the call were Trustees Nelson Pike, and Zais. A quorum was present and the meeting had been duly noticed. Also in attendance were Village Administrator, Melissa Luedke; Police Chief, Mark Richert; Public Works Director, Patrick Moos; and Village Treasurer, Nathan Troester.

2020 Village Budget workshop
Luedke reviewed the updated assumptions used to prepare the 2020 budget and included two options. Both options include $299,500 in the use of available funds and all items would still need approval from the Board. These items include $40,000 for a Public Works truck; $17,000 for security updates at the Village Hall; $41,500 for Public Works Capital Equipment; $41,000 for an additional officer in the Police Department; and $160,000 for a new loader.

The first option reflects a levy of $1,639,304. The mill rate would increase to 4.64 (up from 4.60) and result in a $16 tax increase on a 400,000 home. This option reflects a surplus of $15,982 that would be allocated for use in general government. The second option reflects a levy of $1,623,322 (the levy amount from option 1 less the surplus). This would result in a mill rate of 4.60 and no change in taxes from the Village taxing jurisdiction. The committee was in agreement to proceed with option 1. **Motion (Nelson/Pike) to recommend approval of option one to the full village Board. Motion carried.**

Convene into Closed Session per §19.85(1)(c)
Motion (Nelson/Zais) to convene into closed session per §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding employee wages and benefits. Motion carried. The committee convened into closed session at 3:47 pm.

Re-convene into open session per §19.85(1)(c)
Motion (Nelson/Zais) to re-convene into open session at 3:59 pm. Motion carried.

Discussion and possible action based on closed session-regarding employee wages and benefits: No action or further discussion.

Adjournment
Wekkin declared the meeting adjourned at 4:09 p.m.

Respectfully submitted by,

Jessica Lehman
Deputy Clerk/Treasurer