

**North Hudson Public Works Meeting
Village Hall 400 7th Street N
Tuesday, November 19, 2019 @ 5:30 p.m.**

Call to Order: roll call

Chair Pike called the meeting to order at 5:30 pm. Answering the call were Trustees Head and Matz. A quorum was present and the meeting was duly noticed. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, Cedar Corporation representative Ryan Jones, and Recording Secretary Anne-Marie McDonald.

Minutes approval from October 15, 2019 Public Works Meeting

Motion (Head/Matz) to approve the October 15, 2019 Public Works meeting minutes. Motion carried.

Comments from the floor

None.

Mallalieu Apartments Utility Easement

Moos described the situation with three fire hydrants on the property of Mallalieu Apartments. The Wisconsin Department of Natural Resources (DNR) requires that hydrants must be periodically flushed and tested. However, Mallalieu Apartments is private property, so village staff can't work on these hydrants. Moos is seeking a utility easement on the Mallalieu Apartments property to provide access to the hydrants. In addition, the water line on private property doesn't have a valve, so if the water in the Mallalieu Apartments line is contaminated, the water quality in the village would be affected, as well. Moos is concerned that if the hydrants are not flushed, that water quality issues could result.

Oium said there was a project to install a connection pipe between the Mallalieu Apartments water main and the Eastbank Station in 2015. They were able to get an easement with the Union Pacific railroad and Eastbank Station, but no easement was arranged with Mallalieu Apartments representatives at that time. There is a 75 foot strip of property in which the village was unable to install a connection pipe. In 2015, a title search was made of the private property, and the village learned they had no utility easements for the existing water main. In spite of numerous communications with the owners, no consensus was made at the time, and the issue died. Pike asked whether the village attorney was consulted in 2015. Oium said he had interactions with the property owner, the owner attended several Public Works meetings; he didn't know whether the attorney was consulted. Pike asked whether the village has legal recourse, since the Mallalieu Apartments water main connects to the village water supply. Head asked whether the DNR can levy fines for water quality issues. Oium and Moos believe they probably could, but they don't know who would be responsible. Oium hasn't come across this situation in his work with other municipalities.

Pike asked Moos to meet with the village attorney to determine any legal recourse the village might have, and to review the 2015 communications and exhibits. Pike asked Moos to have Melissa Luedke, the Village Administrator, notify the property owner of this item to be discussed during the December Public Works meeting. Pike would like to review related documents prior to next the next Public Works meeting. Head stated she would like to see the village attorney's opinion on the legal question of utility

easement and the DNR's compliance regulations. Pike would like the village attorney to attend the next meeting if the village has legal recourse.

Chair Update

Nothing to report.

Engineer's Report

Oium reported The Ridges Second Addition has most infrastructure work completed. Derrick Homes requested a letter of credit reduction for the completed work. The remainder of the letter of credit addresses public improvements totaling about \$145,000.

Oium said he and Jones are working on the Local Road Improvement Program (LRIP) grant application which is due on Friday, November 22, 2019. He believes he will have the application completed and submitted Wednesday. The selection committee meeting will be scheduled soon. The Multimodal Local Supplement (MLS) grant application is due December 6, 2019. Moos will attend the selection meeting when it takes place. Head expressed her appreciation for Oium's and Moos' work on the grant applications.

Pike asked Oium if there was any progress regarding the drainage issues with the property owner of the shop yards. Oium said there has been so much rain and water remains in the pond, so it is difficult to work on the problem. Oium said that, because of the work that was done in the east ditch on Galahad Road N., the water doesn't pond in the ditch any longer, which is a big improvement.

Director's Report

Moos stated that the new pickup truck for the Public Works department has been ordered, and he expects delivery in February 2020.

The new colorimeter and magnetic locators have been purchased and are being used.

Street sweeping was completed today, and a good job was done by the contractor.

Public Works Capital/Equipment Planning

Pike said there are capital items in the 2020 department budget. Some items were purchased this year to lower the 2020 budget. The Geographic Information System (GIS) unit will be purchased in 2020.

Public Works Committee Future Goals/Agenda Items

Loader quotes; Mallalieu Apartments utility easement request.

Adjournment

Pike adjourned the meeting at 5:49 p.m.

Respectfully submitted by,

Anne-Marie McDonald
Recording Secretary