

**Village of North Hudson
Regular Board of Trustees Meeting
Tuesday, November 5, 2019 @ 7:00 P.M.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 7:00p.m. Wekkin requested a moment of silence. Answering the call were Trustees Head, Leaf, Matz, Pike, and Zais. It was noted that Trustee Nelson was absent. A quorum was present and the meeting had been duly noticed. Also in attendance were the Police Chief, Mark Richert; Village Attorney, Paul Mahler; Village Engineer, Kevin Oium; Public Works Director, Patrick Moos; Village Administrator/Clerk, Melissa Luedke and Deputy Clerk/Treasurer, Jessica Lehman.

Approval of the minutes: Regular Board Meeting of October 1, 2019

Motion (Leaf/Head) to approve the Regular Board minutes of October 1, 2019. Motion carried.

Comments from the floor

Leigh Halvorsen, owner of The Village Inn, requested that the liquor license application from Kwik Trip be tabled until additional information could be gathered on what impact it may have on other area businesses.

Kendra Grams, 710 St. Croix St. N., requested that a replacement Library Board Representative be appointed.

Ken Wolter, 202 7th St. N., requested that the Holiday Display Policy be rescinded.

Deborah Monicken, 200 7th St. N., requested that the Holiday Display Policy be rescinded. Monicken also requested that a replacement Library Board Representative be appointed.

Reconsideration of Library Board Representative-Robert Cizek and Possible Appointment of New Representative

Wekkin stated that the Board was neither aware nor in support of the agenda that Cizek presented to the Library. Cizek has resigned from the Library Board. Wekkin stated that Tracy Whiteley has expressed interest in becoming the North Hudson Library Board Representative.

Tracy Whiteley, 317 Station Ln. N, spoke. Whiteley stated that she would be proud to be the library representative. Whiteley views the library as an important element of the community. Whiteley added that it brings people together through the many learning opportunities that it provides.

Motion (Leaf/Head) to appoint Tracy Whiteley as the North Hudson Library Board Representative. Motion carried.

Review of Temporary Holiday Display Policy

Motion (Wekkin/Pike) to extend the dates in the Holiday Display Policy to include the weekend after Thanksgiving through January 2. Leaf and Head stated that they are not in favor of this. Head added that the property lines from Pepperfest Park and the Village Hall are indistinguishable and it may seem like the Village Hall has put up the displays. **Motion failed on a roll call vote of 4-2. Leaf-no, Head-no, Matz-no, Wekkin-yes, Pike-yes, Zais-no.**

Motion (Leaf/Head) to rescind the Holiday Display Policy. Motion failed on a roll call vote of 3-3. Zais-no, Pike-no, Wekkin-no, Matz-yes, Head-yes, Leaf-yes.

Mahler suggested that the policy be amended to include language that each applicant and display will need to include a sign as to who is sponsoring the display. The sign would clarify that the display has not been put up by or endorsed by the Village.

Motion (Pike/Zais) to amend the Holiday Display Policy by adding language that a sign needs be displayed about who is sponsoring each display. Motion passed on a roll call vote of 6-0. Leaf-yes, Head-yes, Matz-yes, Wekkin-yes, Pike-yes, Zais-yes.

Action Requested by the Village of North Hudson Building Inspector-Brian Wert

Ordinance 05-2019, Adoption of Wisconsin Electrical Code: Wert stated that commercial electric and ag building inspection laws will change on January 1, 2020. Under the new laws, the state will require electrical inspections be completed by a master electrician or a commercial electrical inspector. The village will have to decide if they will become an Electrical Inspection Agency and appoint their own electrical inspector. The alternative is that the state will appoint an inspector for the village. Wert added that he has hired a master electrician on his staff. Mahler stated that before an ordinance is passed, an application must be filed with the state to become an electrical inspection agency.

The Village to become an Electrical Inspection Agency: **Motion (Pike/Leaf) to approve that the Village become an Electrical Inspection Agency. Motion carried.**

The Village to become a delegated municipality: **Motion (Pike/Leaf) to approve that the Village become a delegated municipality. Motion carried.**

2019-2020 Class "A" Beer & "Class A" Liquor License, and Cigarette License-Kwik Trip 935

Motion (Leaf/Matz) to approve the 2019-2020 Class "A" Fermented Malt Beverages and "Class A" Liquor License, and the "Over the Counter" Tobacco Sale License with an effective date of November 18, 2019 through June 20, 2020 for Kwik Trip, Inc., dba Kwik Trip 935 – Benjamin Lenzen - Agent.

Wekkin stated that a letter was received from residents stating concerns about issuing "Class A" liquor licenses and how other area business' may be affected. Wekkin stated that there was no mention of applying for liquor licenses in Kwik Trips initial letter of intent. Leaf stated that she would like more time to review the information that was received today before deciding. Leaf withdrew her motion.

Motion (Zais/Head) to approve the 2019-2020 "Over the Counter" Tobacco Sale License with an effective date of November 18, 2019 through June 20, 2020 for Kwik Trip, Inc., dba Kwik Trip 935 – Benjamin Lenzen – Agent. Motion carried.

Motion (Leaf/Matz) to approve the 2019-2020 Class "A" Fermented Malt Beverages License with an effective date of November 18, 2019 through June 20, 2020 for Kwik Trip, Inc., dba Kwik Trip 935 – Benjamin Lenzen – Agent. Motion carried. Wekkin & Pike abstained.

Motion (Zais/Leaf) to table the "Class A" Liquor License Application until further discussion can take place. Motion carried. Wekkin & Pike abstained.

New Business from the Board or Staff

President's Remarks: Wekkin began by stating that the new animal warden, who begins January 1, 2020, is under contract to take all found animals to the Animal Humane Society in Woodbury. The animals will not be taken to his residence. Wekkin reminded everyone that Veterans Day is on Monday, November 11, 2019 and to honor all veterans. Wekkin also wished everyone a happy Thanksgiving and a safe hunting season.

Administrator/Clerk's Remarks: Luedke stated that the Special Primary for the 7th District Congressional District will be held on Tuesday, February 18, 2020. The Special Election for the 7th Congressional District will be held on Tuesday, May 12, 2020.

Plan Commission

Chair update: Plan Commission did meet and there is one (1) items to bring forward. Chair Miser updated the Board.

Conditional Use Permit Application of Joshua Rosenwinkel for an independent indoor auto dealership at 235 Monroe St. N. **Motion (Pike/Matz) to approve the Conditional Use Permit application of Joshua Rosenwinkel for an independent indoor auto dealership at 235 Monroe St N., PIN 161-2022-70-000, with the following conditions:**

1. All operations shall comply with federal and state regulations, local ordinances, and state fire and NFPA codes.
2. Property must pass a satisfactory fire inspection.
3. Property must be inspected by the Building Inspector and any deficiencies corrected prior to the applicant opening for business.
4. A sign permit must be issued by the Building Inspector prior to any sign being installed. Signs shall be in conformance with Section 98-102 Signs of the Municipal Code.
5. Property is to be kept clean with no outside storage of any kind. All vehicles to be kept inside. Any garbage/trash and other debris to be cleaned up.
6. Hours of operation to be Monday thru Saturday, 10:00 am to 6:00 pm.
7. Conditional Use Permit (CUP) to be valid for 1 year from date of issuance (by Building Inspector). CUP to be reviewed in 1 year by the Plan Commission for compliance and to consider renewal.
8. Parking to be conducted as presented to the Village Board.

Motion carried.

Personnel and Finance Committee recommendations

Claims - Review and recommendation: Motion (Zais/Leaf) to approve the November 2019 non-recurring claims of \$274,584.66. Motion passed on a roll call vote of 6-0. Zais-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.

Assignment of Unassigned Funds for the Future Purchase of a Public Works Vehicle and Police Department Squad: Motion (Pike/Matz) to authorize the Village Administrator to transfer \$15,000 to the Public Works Truck Assigned Fund and \$15,000 to the Police Department Vehicle Assigned Fund from the Unassigned Fund Balance. Motion carried.

Assignment of Remaining Funds in the Dam Maintenance account for future repairs: Motion (Pike/Leaf) to transfer the remaining balance in the Dam Maintenance account to an assigned fund to be used for future repairs of the Willow River Lower Dam. Motion carried.

Review of Proposed 2020 Annual Budget: Luedke reviewed the highlights of the published budget which included one additional police officer; an additional 2% to the Library; and capital equipment purchases in 2020. Additional details will be given at the budget meeting taking place at 5:00 pm on Tuesday, November 19, 2020.

Public Works Committee

Chair update: Public Works did meet and there are four (4) items to bring forward. Pike stated the drainage issue on Galahad has been completed and cleaned up. A ditch has been dug to help with any possible future drainage. Pike also noted that a resident on Galahad has filled the ditch with leaves. This is not the intended use for the ditch and enforcement will take place if any future occurrences take place.

Purchase of New Public Works Truck: Motion (Pike/Head) to approve the purchase of a 2020 Ford F-150 from Hudson Ford with price not to exceed \$35,500.00 with funds coming from the Public Works Vehicle Assigned Fund and to be delivered in 2020. Motion passed on a roll call vote of 6-0. Leaf-yes, Head-yes, Matz-yes, Wekkin-yes, Pike-yes, Zais-yes.

Snow Plow Contract: Motion (Pike/Matz) to approve the updated snow removal contract with Zappa Bros. for the 2019-2020 snow season. Motion carried.

Purchase of Metal Detectors: Motion (Pike/Head) to approve the purchase of two (2) Rigid brand metal detectors/locators from Ferguson Waterworks with price not to exceed \$1,950.00 with money to be used from 220 Fund. Motion passed on a roll call vote of 6-0. Zais-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.

Purchase of Water Testing Equipment: Motion (Pike/Matz) to approve the purchase of a DR900 colorimeter with case, sampling packets and vials from HACH with price not to exceed \$1,800.00 with money to be used from 220 Fund. Motion passed on a roll call vote of 6-0. Leaf-yes, Head-yes, Matz-yes, Wekkin-yes, Pike-yes, Zais-yes.

Public Safety Committee

Chair update: Public Safety did meet and there is one (1) item to bring forward.

Central Square Contract: Motion (Zais/Matz) to approve the subscription contract with Central Square Technologies for the Central Square Pro software quoted for NHPD with the initial payment to be made from the 2019 police department budget. Motion passed on a roll call vote of 6-0. Zais-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.

Public Welfare

Chair update: Public Welfare did not meet.

Park Board

Chair update: Park Board did not meet due to lack of a quorum.

Convene into Closed Session

Motion (Pike/Leaf) convene into closed session per §19.85(1)(e) for the purpose of deliberating or negotiating whenever competitive or bargaining reasons require, and per 19.85(1)(g) to confer with legal counsel regarding strategy the governing body may adopt in litigation in which the Village is likely to become involved, regarding termination of existing EMS services contract with the City of Hudson and to convene into closed session per §19.85(1)(e) for the purpose of deliberating or negotiating whenever competitive or bargaining reasons require, regarding the Fire Contract with the City of Hudson. Motion carried. The board convened into closed session at 8:27 pm.

Reconvene into Open Session

Motion (Pike/Leaf) to reconvene into open session. Motion carried. The board reconvened into open session at 8:45 pm.

Discussion and possible action based on closed session-termination of existing EMS services contract with the City of Hudson: No action or further discussion.

Discussion and possible action based on closed session-regarding the Fire Contract with the City of Hudson: No action or further discussion.

Adjournment

Wekkin declared the meeting adjourned at 8:46 p.m.

Respectfully submitted by,

Jessica Lehman
Deputy Clerk/Treasurer

**Village of North Hudson
Special Board of Trustees Meeting
Tuesday, November 19, 2019 @ 5:00 P.M.
Village Hall, 400 7th Street North
Hudson, WI 54016**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 5:00 p.m. Answering the call were Trustees Head, Leaf, Pike, and Zais. A quorum was present and the meeting had been duly noticed. Also in attendance were the Police Chief, Mark Richert; Public Works Director, Patrick Moos; and Village Administrator/Clerk, Melissa Luedke.

2020 Proposed Budget

Open Public Hearing: **Motion (Leaf/Head) to open the public hearing. Motion carried.**

Presentation of the 2020 Proposed Budget by the Village Administrator: Luedke reviewed the major items included in the 2020 Village budget. The proposed levy is \$1,639,304.00 which is an increase to the Village property tax levy of \$37,069. This increase included net new construction of \$18,816 (1.378%) and additional Principal & Interest on loan payments of \$18,253. The Village mill rate will be 4.64 per \$1000 of assessed value with an overall mill rate 20.12 which includes all taxing jurisdictions. The anticipated balance of the unassigned fund is \$962,037.00 at the end of 2019 which is within the 25% of expenditures policy. Shared revenue stayed consistent with 2019 and a slight increase in State Transportation Aid was seen. Health insurance premiums will see no change. A 2% wage increase was included for represented and non-represented employees. In addition to the 3-year average given to the Hudson Area Library, the village will contribute an additional 2%. There was a slight increase to the fire contract in the amount of \$12,607. One (1) additional Police Officer is included in the budget which is possible with the savings from the EMS contract. An amount of \$299,500 was included in the Use of Available Funds for the following purchases: Public Works truck (\$40,000); Police Department squad (\$41,000); security upgrades to the Village Hall (\$17,000); Public Works Capital Equipment (\$41,500); and a new loader (\$160,000). The allocation of property taxes is as follows: 58% - Hudson School District; 21% - Village; 19% - County; 2% - WITC. The largest increases were seen with the Hudson School District & St. Croix County.

Public Comments: No one from the public was present.

Close Public Hearing: **Motion (Wekkin/Pike) to close the public hearing. Motion carried.**

Resolution No. 2019-07, adopting the 2020 Annual Village Budget and Establishing the Tax Levy

Motion (Pike/Leaf) to approve Resolution No. 2019-07, adopting the 2020 Annual Village Budget and Establishing the Tax Levy. Motion passed on a roll-call vote of 5-0. Leaf-yes, Head-yes, Wekkin-yes, Pike-yes, Zais-yes.

Adjournment

Wekkin declared the meeting adjourned at 5:07 p.m.

Respectfully submitted by,

Jessica Lehman
Deputy Clerk/Treasurer