

**Village of North Hudson
Regular Board of Trustees Meeting
Tuesday, March 31, 2020 @ 7:00 P.M.
Virtual Meeting**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 7:00 p.m. Wekkin read the invocation. Answering the call were Trustees Head, Leaf, Matz, Nelson, Pike, and Zais. A quorum was present and the meeting had been duly noticed. Also in attendance were the Village Attorney, Paul Mahler; Public Works Director, Patrick Moos and Village Administrator/Clerk, Melissa Luedke.

Approval of the minutes: Regular Board Meeting of March 3, 2020

Motion (Pike/Nelson) to approve the March 3, 2020 Regular Board minutes as presented. Motion carried.

Comments from the floor

No comments from the public were received.

Declaration of Emergency in Response to the COVID-19 Coronavirus

Motion (Pike/Leaf) to approve the Declaration of Emergency in Response to the COVID-19 Coronavirus. Motion carried.

Motion (Pike/Leaf) to suspend the rules and not read the complete declaration out loud. Motion passed on a roll call vote of 7-0. Pike-yes, Leaf-yes, Nelson-yes, Head-yes, Matz-yes, Wekkin-yes, Zais-yes.

Amended Class "B"/"Class B" Liquor License for extended premises: Mallalieu Inn Spring Motorcycle Run-April 11, 2020, with an alternative rain date of April 25, 2020

Motion (Pike/Head) to deny the Amended Class "B"/"Class B" Liquor License for extended premises: Mallalieu Inn Spring Motorcycle Run-April 11, 2020, with an alternative rain date of April 25, 2020, due to COVID-19. Motion carried.

Set date for Re-Org meeting-Tuesday, April 21, 2020

Motion (Pike/Leaf) to schedule the Re-Org meeting for Tuesday, April 21, 2020 at 5:00 pm. Motion carried.

New Business from the Board or Staff

President's Remarks: Wekkin stated that residents should check the village website and the county website for information regarding COVID-19. Wekkin thanked the village staff for all their work to ensure public safety. Wekkin also thanked all medical and emergency workers for their services. Wekkin ended by stating that he hopes people have a safe and blessed Passover and Easter.

Administrator/Clerk's Remarks: Luedke stated the Village Hall is closed to the public. If you need assistance, please call or email the staff. Staff contact information can be found on the

village website. Luedke added that residents can find village updates on the website under *News, Events & Public Notices*.

The Spring Election is proceeding on April 7, 2020. Absentee voting is strongly encouraged. The last day to request an absentee ballot is Thursday, April 2, 2020. The best way to request an absentee ballot is by going to MyVote.wi.gov. The village hall will be open this Thursday & Friday from 3-5pm for in person voting and registration.

Extra safety precautions will be taken on Election Day and voters should be prepared to wait outside of the building. Absentee ballots have been mailed out for both the April and May elections. Check the labels on the envelopes/certificates which will list the date of the election. Luedke ended by stating that there is an extreme shortage of poll workers and thanked her election workers for their participation.

Plan Commission

Chair update: Plan Commission did not meet.

Personnel and Finance Committee recommendations

Claims - Review and recommendation: **Motion (Nelson/Head) to approve the March 2020 non-recurring claims of \$31,266.90. Motion passed on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes.**

Families First Coronavirus Response Act (FFCRA): **Motion (Pike/Leaf) to adopt the Emergency Paid Sick Leave policy as required by the Families First Coronavirus Response Act (FFCRA) as an addendum to the employee handbook. Motion carried.**

Public Works Committee

Chair update: Public Works did not meet.

Public Safety Committee

Chair update: Public Safety did meet and there is one (1) item to bring forward.

2020 Police Squad Purchase and Outfitting: **Motion (Zais/Nelson) to the purchase of a 2020 Ford Police Interceptor SUV from Hudson Ford and the purchase and installation of equipment to outfit the squads in an amount not to exceed \$58,000.00 from the Unassigned Fund in 2020. Motion passed on a roll call vote of 7-0. Leaf-yes, Head-yes, Matz-yes, Wekkin-yes, Pike-yes, Nelson-yes, Zais-yes.**

Public Welfare

Chair update: Public Welfare did not meet.

Park Board

Chair update: Park Board did meet but there are no items to bring forward.

Convene into Closed Session

Motion (Leaf/Pike) to convene into closed session pursuant to §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, with respect to water and sewer ad hoc committee updates. Motion passed

on a roll call vote of 7-0. Zais-yes, Nelson-yes, Pike-yes, Wekkin-yes, Matz-yes, Head-yes, Leaf-yes. The Board convened into closed session at 7:25 p.m.

Reconvene into Open Session

Motion (Leaf/Nelson) to reconvene into open session. Motion carried. The Board reconvened into open session at 8:03 p.m.

Discussion and possible action based on closed session with respect to water and sewer ad hoc committee updates: Motion (Zais/Leaf) to update the Water & Sewer Ad Hoc Committee to include Melissa Luedke, Patrick Moos, Tim Zais, Brian Pike, and Mary Wekkin. Motion carried.

Adjournment

Wekkin declared the meeting adjourned at 8:04 p.m.

Respectfully submitted by,

Jessica Lehman
Deputy Clerk/Treasurer

**Village of North Hudson
Annual Re-Organization Meeting
Tuesday, April 21, 2020 @ 5:00 P.M.
Virtual Meeting**

Minutes

Call to order: roll call

President Stan Wekkin called the meeting to order at 5:02 p.m. Answering the call were Trustees Head, Leaf, Matz, Pike, and Zais. It was noted that Trustee Nelson was absent. A quorum was present and the meeting had been duly noticed. Also in attendance were Public Works Director, Patrick Moos and Village Administrator/Clerk, Melissa Luedke.

Oath of Office

The Oath of Office was administered to Trustees Pike and Zais. The Oath of Office will be administered to Trustee Matz after the meeting.

Standing Committee assignments

Motion (Leaf/Head) to approve the standing committee assignments as indicated on the Directory of Elected and Appointed Officials. Motion carried.

Appointments for Officials, Committees, Boards, Commissions, and Representatives to Other Bodies

Motion (Leaf/Matz) to approve the appointments for Officials, Committees, Boards, Commissions, and Representatives to other bodies as listed on the attached 2020-2021 Directory of Elected and Appointed Officials. Motion carried.

Board of Review assignments and meeting date and time

***Board of Review Committee Assignments:* Motion (Pike/Head) to approve the Board of Review Committee assignments. Motion carried.**

***Initial Board of Review meeting:* Luedke stated that the dates for the Board of Review and Open Book meetings will be determined later due to the Safer at Home order put in place by Governor Evers. The meeting dates will be posted once they have been set.**

Resolution 2020-01, Designating Public Depositories

Motion (Pike/Matz) to adopt Resolution 2020-01, a resolution designating depositories for the Village of North Hudson. Motion carried.

Resolution 2020-02, Specifying Line of Succession for Proclaiming Emergency or Disaster

Motion (Pike/Leaf) to adopt Resolution 2020-02, specifying the line of succession for proclaiming an emergency or disaster in the Village of North Hudson. Motion carried.

President's comments

Wekkin stated that he wants everyone to stay safe during this time. Wekkin added that additional information on the coronavirus can be found on the village and county websites.

Administrator/Clerk's comments

Luedke congratulated Trustees Matz, Pike, and Zais on their re-election.

Adjournment

Wekkin declared the meeting adjourned at 5:11 p.m.

Respectfully submitted by,
Jessica Lehman
Deputy Clerk/Treasurer