

**Village of North Hudson
Regular Board of Trustees Meeting
Tuesday, July 7, 2020 @ 7:00 P.M.
Virtual Meeting via Zoom**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 7:00 p.m. Wekkin read the invocation. Answering the call were Trustees Head, Matz, Nelson, Pike, and Zais. It was noted that Trustee Leaf was absent. A quorum was present and the meeting had been duly noticed. Also in attendance were the Village Attorney, Paul Mahler; Village Engineer, Kevin Oium; Police Chief, Mark Richert; Public Works Director, Patrick Moos; Village Administrator/Clerk, Melissa Luedke and Deputy Clerk/Treasurer, Jessica Lehman.

Approval of the minutes: Regular Board Meeting of June 2, 2020

**Motion (Pike/Head) to approve the June 2, 2020 Regular Board minutes as presented.
Motion carried.**

Comments from the floor

No one from the public was present.

Joint Library Board Update by Representative Tracy Whiteley

Tracy Whiteley was present. Whiteley stated that Tina Norris has left as Library Director. The interim directors are Madeline Page & Shelley Tougas. The Library has reopened. Hours will be 10:00 am until 2:00 pm, Monday through Friday. A limit of 15 people will be allowed in the building and patrons will need to use the Vine Street entrance. Whiteley stated that she will join the Library Finance Committee. Budget discussions for 2021 will begin in July and municipalities will receive information in September. State funding is based on physical circulation, which is significantly down due to Covid-19 and the temporary closure of the Library. The Library is hopeful that the State will revise how funding will be allocated based on these circumstances.

County Board Update by Cathy Leaf

Trustee Leaf was absent due to a County Board meeting. Leaf will give an update at the next Village Board meeting.

Request for Reduction of Letter of Credit for The Ridges-2nd Addition

**Motion (Pike/Head) to approve that the letter of credit amount be reduced to \$49,000.
Oium stated that the majority of the work in The Ridges has been completed. Motion carried.**

Consideration and Appointment of Gina Hannack to fill Vacant Position on the Park Board Committee

Motion (Nelson/Wekkin) to appoint Gina Hannack to fill the vacant position on the Park Board Committee. Motion carried.

New Business from the Board or Staff

President's Remarks: Wekkin stated that Pepperfest has been canceled this year due to Covid-19. Wekkin added that local business may be having various kinds of fundraising events during that weekend in August. Zais stated details will be brought to the August Village Board meeting.

Administrator/Clerk's Remarks: Luedke stated the Partisan Primary will be on August 11, 2020. The same safety precautions will be taken as the two previous elections and voters should be prepared for long lines and wait times. In-person absentee voting will begin on Tuesday, July 28, 2020. An absentee ballot request can be made on the MyVote.wi.gov website and a ballot can be mailed to you. You may call the Village Hall with any questions.

Plan Commission

Chair update: Plan Commission did not meet.

Personnel and Finance Committee recommendations

Claims - Review and recommendation: **Motion (Nelson/Zais) to approve the July 2020 non-recurring claims of \$225,867.81. Motion passed on a roll call vote of 6-0. Nelson-yes, Head-yes, Pike-yes, Zais-yes, Wekkin-yes, Matz-yes.**

Presentation by Lake Mallalieu Association and Request for Funding for Continued Water Testing: **Motion (Pike/Nelson) to approve the request of \$600 from the Village of North Hudson to continue water testing by USGS.** Dr. Bryan Brettin was present and is a member of The Lake Mallalieu Association (LMA). Brettin thanked the Village for their continued financial support. The funds are used to restore the health of Lake Mallalieu and the Willow River. **Motion passed on a roll call vote of 6-0. Matz-yes, Zais-yes, Pike-yes, Nelson-yes, Head-yes, Wekkin-yes.**

Public Works Committee

Chair update: Public Works did meet but there are no items to bring forward.

Public Safety Committee

Chair update: Public Safety did not meet.

Public Welfare

Chair update: Public Welfare did not meet.

Park Board

Chair update: Park Board did meet and there is one (1) item to bring forward.

July "Movie in the Park" and request for extended park hours: **Motion (Nelson/Pike) to extend the hours from 8:00 am – 11:30 pm in Pepper Fest Park on Wednesday, July 15, 2020 for a "Movie in the Park".** Nelson stated that due to Covid-19, they will not be offering free popcorn or water/soda. Nelson added that they will make sure everyone is spaced out in the park. **Motion carried.**

Convene into Closed Session

Motion (Nelson/Head) to convene into closed session pursuant to §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting

other specified public business, whenever competitive or bargaining reasons require a closed session, with respect to water and sewer ad hoc committee updates. Motion carried. The Board convened into closed session at 7:26 p.m.

Reconvene into Open Session

Motion (Pike/Zais) to reconvene into open session. Motion carried. The Board reconvened into open session at 7:46 p.m.

Discussion and possible action based on closed session with respect to water and sewer ad hoc committee updates: No action or further discussion.

Adjournment

Wekkin declared the meeting adjourned at 7:49 p.m.

Respectfully submitted by,

Jessica Lehman
Deputy Clerk/Treasurer

DRAFT

**Village of North Hudson
Special Board of Trustees Meeting
Tuesday, July 14, 2020 @ 4:30 P.M.
Virtual Meeting via Zoom**

Minutes

Call to order; Invocation; roll call

President Stan Wekkin called the meeting to order at 4:30 p.m. Answering the call were Trustees Head, Leaf, Matz, Pike, and Zais. A quorum was present and the meeting had been duly noticed. It was noted that Trustee Nelson was absent. Also in attendance were Police Chief, Mark Richert; Public Works Director, Patrick Moos; and Village Administrator/Clerk, Melissa Luedke.

Amended Class "B"/"Class B" Liquor License for extended premises: Village Inn-Saturday, July 25, 2020

Motion (Pike/Zais) to approve the amended Class "B"/"Class B" liquor license for extended premises for the Village Inn for an event on Saturday, July 25, 2020 with the following conditions:

- 1) Area outside of building to be completely enclosed with secure fencing to be accessed only from near the main entrance area of the building. Use of alcohol shall remain within building or fenced-in area.**
- 2) Use of outside area only with specific permission of Village Board for each particular date and event.**
- 3) Owner to provide equal amount of adjacent substitute off-street parking while parking lot area is fenced during time of event. Maintain the no parking alley between the Village Inn and Zappa Bros. for emergency vehicle and Village Public Works traffic during the event.**
- 4) Owner to be responsible for Band/Music volume and outside music to end no later than 10:00 pm.**

Leaf stated that she has concerns regarding the number of people attending given the guidelines issued by the St. Croix County Public Health Department. Leaf also referenced the Pierce County Public Health's press release that there have been a number of outbreaks due to gatherings at establishments such as these. Head stated that she has concerns not only about the number of expected people, but the unexpected number of people attending as well. In addition, she has concerns for the Police Department if they needed to respond to a large gathering. Zais asked about the memo from the Chief Richert about St. Croix County's Public Health guideline of not more than 50 people outside. Head asked if the owner had any plans in place to accommodate the large gathering. Luedke stated that no additional information was received. **Motion passed on a roll call vote of 4-2. Leaf-no, Head-no, Zais-yes, Matz-yes, Pike-yes, Wekkin-yes.**

Purchase of Additional DS200 Election Equipment from ES&S

Motion (Pike/Leaf) to purchase an additional DS200 from ES&S in an amount not to exceed \$6,205 to aid in processing the large increase of absentee ballots due to COVID-19, and submit expense through the Routes to Recovery Grant for reimbursement. Pike asked if there were any other expenses that could be sent through the Routes to Recovery Grant.

Luedke responded that there are some items that will qualify for the grant. Luedke stated that there is another grant that the Village will utilize as well for other expenses. Wekkin stated that he has worked the last two elections and has witnessed the congestion of trying to process the large number of absentee ballots in-between in-person voters. **Motion passed on a roll call vote of 6-0. Leaf-yes, Head-yes, Zais-yes, Matz-yes, Pike-yes, Wekkin-yes.**

County Board Update

Leaf reviewed the COVID-19 Small Business Loan Program that St. Croix County approved at the last County Board meeting for small businesses. It is in partnership with the West Central Wisconsin Regional Planning Commission and St. Croix County Economic Development. It is intended to help St. Croix County small businesses who have experienced financial hardship due to COVID-19. Information can be found on the St. Croix County website. Also, there is a COVID-19 dashboard on the County website that is updated each day.

Adjournment

Wekkin declared the meeting adjourned at 4:46 p.m.

Respectfully submitted by,

Melissa Luedke
Village Administrator/Clerk