

VILLAGE OF NORTH HUDSON

MEMORANDUM

DATE: JANUARY 7, 2020

TO: VILLAGE BOARD

FROM: MELISSA LUEDKE-VILLAGE ADMINISTRATOR/CLERK

RE: MOBILE HOME TRAILER PARK PERMIT APPLICATION

The mobile home trailer park permit application for Pamela Zappa is reviewed and approved by the Village Board each year. Upon approval, the mobile home permit is issued to the applicant.

The application was received on December 6, 2019, after the December Village Board meeting.

There were some concerns brought to the Village's attention regarding the trailer park and if it was being "reviewed" each year prior to the permit being issued. I asked the Building Inspector-Brian Wert, to drive by the trailer park and see if there were any violations. Brian Wert filed a letter with the Village with the result of his inspection.

I sent a letter to Pamela Zappa (11/26/19) along with the findings from the Building Inspector and asked her to address them prior to the application being reviewed. As a result, she contacted the owner of trailer #4 to resolve the issues. The owners of trailer #4 then wrote a letter (12/13/19) regarding the issues. They were told by Brian Wert and myself that a permit was needed for the railings and steps. I confirmed with Brian that a permit is needed due to state building code requirements. Brian stated he will inspect the shed to see if it needs a permit when he inspects the steps. The owners are requesting to have until spring to move the storage container off of the property.

Per Brian Wert, the owners of trailer #4 sent the information to him today, January 7, 2020, to apply for the building permit.

Thank you.

License Year: 2020

Application Fee: \$25.00 Receipt # 1845
Rec'd 12/6/19

VILLAGE OF NORTH HUDSON
MOBILE HOME TRAILER PARK PERMIT APPLICATION

Application Date: 12/06/2019

Applicant's Name: Pamela Zappa

Park Address: 1001 Sommers St N

Parcel # 161- 1016-60-000

Total Number of Mobile Homes: 6

Number of New/Replaced Mobile Homes in Previous Year: 0

Owner: Pamela Zappa

Address: 371 117th Ave

City: Hudson State: NJ Zip Code: 54016

Phone Number: (H) _____ (C) 715-410-6771

Pamela Zappa Date 12/06/2019
Applicant's Signature

Village Board Approval Date: _____

Signed: _____
Stan Wekkin, Village President

Attest: _____
Melissa Luedke, Village Clerk

Brian Wert Inspection Agency Inc.

726 E Highway 12
Hudson, WI 54016
Phone 715.386.5410
Fax 715.386.5932
Visit us at www.brianwert.com

November 27, 2019

Village of North Hudson
400 7th Street North
Hudson WI 54016

Re: trailer court at 601 Sommers Street North

I inspected the trailer court at 601 Sommers Street North and found a few issues:

- 1) The shipping container located along Sommers Street North needs to be removed.
- 2) The trailer labeled #4 has new steps and railings on the deck which will require a permit.
- 3) Trailer #4 also has a new shed that will require a permit.

Sincerely,



Brian E. Wert
Building Inspector
Village of North Hudson



VILLAGE OF NORTH HUDSON
400 SEVENTH STREET NORTH · HUDSON, WI 54016

November 26, 2019

Pamela Zappa
371 117th Avenue
Hudson, WI 54016

Dear Pamela,

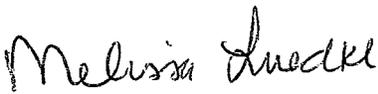
Enclosed please find the Mobile Home Trailer Park Permit Application for 2020. Please return the completed form along with the application fee of \$25.00 no later than December 1, 2019 so it can be added to the December Village Board Agenda for approval. If you should have any questions feel free to contact me.

In addition, there are some violations in the trailer park that need to be addressed. Issuance of the 2020 permit may be contingent on these issues being resolved. The Building Inspector inspected the trailer court at 601 Sommers Street North and found the following:

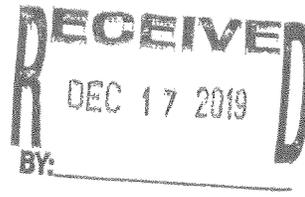
- 1) The shipping container needs to be removed. Please address this with whomever it belongs to.
- 2) The trailer labeled #4 has new steps and railings on the deck which will require a permit. Please have the occupant contact Brian Wert to resolve.
- 3) Trailer #4 also has a new shed that will require a permit. Please have the occupant contract Brian Wert to resolve.

As the permit holder and property owner, you are responsible for the tenants following code and the condition of the property. The Board will be reviewing the permit application on December 3, 2019 and you will receive a letter with the results of that meeting.

Sincerely,


Melissa Luedke
Village Administrator/Clerk

December 13, 2019



To whom it may concern,

We reside at the address 601 Sommers St N #4 and were instructed to write a letter on a few concerns at this address.

1. The shed/s in the back of the trailer are NOT new. They have had no work done on them in the 13+ years Roger Miller has lived here. Brian Wert has let us know he will be stopping by to inspect and will relay the information to the appropriate contact.
2. The storage container in the front of the location will be moved in the spring, weather permitting. We did notice the neighbors to the east have several and we were not aware of any ordinance problems.
3. The front steps of #4 were replaced/repaired after falling off when the railing and step gave away. Mike Boneprise was the contractor that helped us fix those. The steps/deck is not attached to the home nor was anything changed or added with that in mind we were unaware of even the possibility of needing any permit.

I am hoping this is the information you were needing and that it covers all points of concern. If you have any questions or need more information please call me at 715-220-2558.

Thank you

A handwritten signature in cursive script, appearing to read "LME".

Lisa Emerson/Roger Miller