

**North Hudson Public Works Meeting  
Virtual Meeting  
Tuesday, April 21, 2020 @ 5:30 p.m.**

**Call to Order: roll call**

Chair Pike called the meeting to order at 5:30 pm. Answering the call were Trustees Head and Matz. A quorum was present and the meeting was duly noticed. Also in attendance was Public Works Director Patrick Moos.

**Minutes approval from February 25, 2020 Public Works Meeting**

**Motion (Matz/Head) to approve the February 25, 2019 Public Works meeting minutes. Motion carried.**

**Comments from the floor**

None.

**Hafner Properties Utility Easement**

Moos reported that both Hafner family members are in Florida for the time being. Moos will reach out to them regularly to work on revising the utility easement; nothing new to report now.

Pike explained that he wants to finalize this item, since the estimated costs will be needed for 2021 budget planning later this year.

**Artisan North subdivision outstanding items**

Moos said progress is being made. Pike asked if any new homes have been started in the development; Moos said there have not.

**Seal coating**

Moos obtained two quotes for seal coating work from Fahrner Asphalt Sealers and Scott Construction. The village will have about two miles of streets seal coated in 2020. As part of his recommendation, Moos would like the committee to recommend moving money from the crack filling account, which he hasn't used in four years. Head asked Moos what the rationale is for using St. Croix County for seal coating and Fahrner for spray patching, rather than using one company and potentially receiving a price break.

**Motion (Matz/Head) to recommend having St. Croix County seal coat Village streets with cost not to exceed \$55,000.00. Funding to be taken from contracted street maintenance account, seal coating and remainder to come from crack filling account, with approval from Village Board to move \$20,000.00 from crack filling account to seal coating account. Motion passed on roll call vote of 3-0. Head-yes, Matz-yes, Pike-yes.**

**Spray patching**

Moos received a bid proposal from Fahrner Asphalt for spray patching, and he provided a recommendation to have St. Croix County spray patch village streets. Moos explained that Fahrner's bid was \$4000 per day, and explained that St. Croix County tends to estimate high, but come in lower with the actual cost – he has never seen a cost of \$4500 per day from the county.

**Motion (Head/Matz) to recommend having St. Croix County spray patch Village streets, cost not to exceed \$20,000.00. Funding to be taken from the Contracted Street Maintenance (hot patch/spray patch) account. Motion carried on roll call vote of 3-0. Matz-yes, Head-yes, Pike-yes.**

**Line painting equipment**

Moos explained that the village's current line painting equipment is 20 years old. It broke in fall 2019 and Moos was unable to obtain parts to make repairs. The village purchased the equipment used from the city of Hudson. With the current equipment, the reflective substance for the lines must be sprinkled on by hand; with new equipment, the reflective substance is applied by the line painter equipment. Moos stated that line painting currently requires three people to complete; a new line painter would simplify the process. Moos intends to keep the old line painter since the sprayer still works and can be used to paint fire hydrants. Pike stated that this equipment is a budgeted item.

**Motion (Matz/Head) to recommend the purchase of Graco 3900 from Sherwin-Williams with cost not to exceed \$8,000.00. Funding will be taken from Public Works Capital Equipment account. Motion carried on roll call vote of 3-0. Head-yes, Matz-yes, Pike-yes.**

**Valve-turning equipment**

Moos explained that the village currently turns all water main valves by hand with a wrench. The valve-turning equipment would help to reduce fatigue, lessen the possibility of injury by department employees, and speed up the process. In 2020, the department will have to work on about 600 valves. The equipment Moos proposed can be used for hydrants and valves.

**Motion (Head/Matz) to recommend the purchase of Hydrant Buddy from Ferguson Waterworks, cost not to exceed \$5,000.00. Funding to come from water repair and maintenance account. Motion carried on roll call vote of 3-0. Matz-yes, Head-yes, Pike-yes.**

**Mowing equipment**

Moos stated the department has a 2011 zero-turn mower, and is beginning to require repairs. He would like to sell and replace it while it still has some value left. He received bids for new lawn mowers from Airtec Sports, Value Implement, and Frontier Ag. Moos explained the model quoted by Value Implement doesn't have as many features as the other two units. Moos stated the lawn mower is a budgeted item.

Matz asked whether the Park Board should pay for a new lawn mower, since it is mostly used to cut grass in village parks. Pike explained that parts of the Public Works budget are shared with the Park Board, and that equipment such as a lawn mower are not split out between the two budgets.

**Motion (Matz/Head) to recommend the purchase of a John Deere Z960 and attachments from Frontier Ag, cost not to exceed \$15,000.00. Funds to come from the Public Works Capital Equipment account. Motion carried on roll call vote of 3-0. Head-yes, Matz-yes, Pike-yes.**

**Sale of Public Works vehicle and miscellaneous equipment**

Moos stated that he would like to sell the department's 2001 F-350 pickup truck since the department recently purchased a new pickup. The F-350 has a plow attachment. In addition, Moos has some tool boxes and other miscellaneous equipment to be sold. Head asked why numerous accounts are noted in

the recommendation. Moos explained that the vehicle-related sales should go to the vehicle replacement fund. The furnaces were in the village hall, so those proceeds should go back into the village hall for capital improvements. The barrels proceeds could go to the village hall account or towards the Public Works garage. Pike noted that funds are placed into an account every year for the purchase of a new vehicle every three years. When an older vehicle is sold, the sale proceeds are put into the same account.

**Motion (Head/Matz) to recommend permission to place plow/pickup and miscellaneous items on Wisconsin Surplus Auction website. F-350 pickup/plow and tool boxes/head ache rack sale proceeds to go to capital vehicle replacement account. Two furnace sale proceeds to go to General Government/Assigned account. Fifty-five gallon barrels sale proceeds to go to either General Government/Assigned account or Public Works Garage/Capital Improvements Assigned account. Motion carried.**

### **Fencing for Public Works garage**

Moos stated that he will have access to the remainder of the village property at the Public Works garage site in August 2020. He obtained a quote for fencing to protect the remainder of the village Public Works garage property. The fence will extend from the south side of the property to the west property line. One gate will be moved to the north side of the Public Works garage. Moos tried to get a second quote from a firm in Minnesota, and they had to decline coming to Wisconsin during the coronavirus pandemic. Moos and Pike explained that Cyclone Fence installed the fence currently on the garage property. They want to secure the rest of the property after Zappa Brothers Excavating removes its equipment from behind the Public Works building. In addition to Public Works, Public Safety has a building on the property. The thought is that if a vehicle must be towed from village streets, the back lot could be used as an impound lot. Head asked how often a vehicle is towed; Moos suggested speaking with Police Chief Mark Richert for that information. Pike said that the main reason for the fence is for security.

Pike suggested this item be tabled to allow committee members to view the area and understand what is being proposed. Head and Matz agreed to table the discussion. Since the village takes ownership of the land in September, there is time to consider this proposal. Pike suggested meeting at the site in July, or Moos offered to show the site to members individually. Head asked that Richert provide input regarding the need for fencing.

### **Chair Update**

Pike reminded residents that everything is being done at the Village Hall and meeting arrangements to keep everyone safe and healthy.

### **Engineer's Report**

Village Engineer Kevin Oium had a conflict, so there was no report from him.

### **Director's Report**

Oium sent Moos the results of the STP-Urban grants, and it appears the village did not receive any funding. That funding would have been for the Monroe Street N. project. Moos will share the grant results with the committee members.

Oium spoke with a representative from Wisconsin Department of Transportation (WisDOT) to determine whether the controversy between the state and the city of Hudson would affect the planned timeline for the Highway 35 construction project. WisDOT assured Oium that the issue would not affect the timeline and that the project will take place in 2021. In addition, the Mallalieu Bridge is associated with the village's project, so construction will take place either way.

Pike explained the background of the issue the city of Hudson is having with WisDOT. There was some discussion about whether the city of Hudson would continue with the Highway 35 project. The city was having issues regarding the railroad bridge on Second Street just south of the Lake Mallalieu bridge. After the meeting between WisDOT and the city of Hudson, Pike spoke with Oium to ask whether the village could continue with the Highway 35 project and the Mallalieu Bridge project if the city of Hudson withdraws from the project. Oium said that, even if the city of Hudson withdraws, the village's project will proceed as planned.

Moos is checking ground temperatures in anticipation of spreading grass seed. The department is doing some tree trimming, and will start line painting in a week or two. He plans to hire a part-time employee to help with lawn mowing.

#### **Public Works Capital/Equipment Planning**

Pike reminded residents that all funding items that were discussed during this meeting were budgeted items.

#### **Public Works Committee Future Goals/Agenda Items**

Hafner Properties utility easement; fencing for Public Works garage.

#### **Adjournment**

Pike adjourned the meeting at 6:08 p.m.

Respectfully submitted by,

Anne-Marie McDonald  
Recording Secretary