

**North Hudson Public Works Meeting  
Tuesday, May 19, 2020 @ 5:30 p.m.  
Virtual Meeting via Zoom**

**Call to Order: roll call**

Chair Pike called the meeting to order at 5:30 pm. Answering the call were Trustees Head and Matz. A quorum was present and the meeting was duly noticed. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, and Recording Secretary Anne-Marie McDonald.

**Minutes approval from April 21, 2020 Public Works Meeting**

**Motion (Matz/Head) to approve the April 21, 2020 Public Works meeting minutes. Motion carried.**

**Comments from the floor**

None.

**Hafner Properties Utility Easement**

Moos stated he and Oium met with Hafner family members and maintenance staff from the Mallalieu Apartments and Willow River Apartments. Moos said the village and Hafner Properties representatives have a plan and are making progress on it. Moos traced the water lines on the property and has them marked. Pike asked whether some money should be allocated in the Public Works 2021 department budget. Moos said that, at this time, there is no work to be done that will incur a monetary outlay. He said that 75 feet of water lines should be looped into the main system at some point in the future, when money will need to be budgeted.

**Artisan North subdivision outstanding items**

Oium reported that developer Mark Erickson is out of the picture and Gary Zappa now owns the remaining lots in the Artisan North development. Zappa will take care of all outstanding work items that need to be submitted to the village, including as-built drawings, lien waivers, and affidavits. According to Zappa, the as-built drawings will be submitted in about a week. After the lien waivers are submitted, the village can accept the roadway and submit to the village board for final approval. Oium feels the village is close to change of oversight for the public right-of-way. Oium explained that Erickson had outstanding payments to Zappa, so the remaining lots were turned over to Zappa. Oium said Village Administrator Melissa Luedke is aware of the transfer and that Zappa will take care of remaining outstanding items.

**Fencing at Public Works garage**

Moos said he hasn't had any other potential vendors view the property, so he still has one bid for fencing. He will leave this item on the agenda for future meetings. Pike explained that the bids will be presented to the village board after quotes are obtained.

**Crosswalk at Michaelson and Sixth Street North**

In a previous meeting, Matz said residents had expressed concern that the crosswalk at Michaelson Street North and Sixth Street North ends at a power pole on the west side. Moos said that, after looking at the area, the crosswalk could be moved to avoid the pole. The accessibility ramp can be installed

during the Highway 35 construction project in 2021. Moos said he will work on moving the crosswalk. Matz said that neighborhood walkers will appreciate the change, and asked who is responsible for painting the crosswalk stripes. Moos explained that the Public Works department is responsible for street painting.

### **Chair Update**

Pike announced that several more village businesses have re-opened, and that many patrons from Minnesota are visiting Hudson establishments since their own are not yet open. Stay safe this holiday weekend and be aware that there will be many out-of-town visitors in the area.

Pike announced that Public Works meetings will remain virtual until he receives notification from the Village Administrator that meetings can return to the village hall.

### **Engineer's Report**

Oium received information from the Wisconsin Department of Transportation (DOT) design consultants regarding the Highway 35 project. In the current plan, only sidewalk segments needing repairs will be updated. In a previous Public Works meeting, a member of the committee asked the difference in price to have all sidewalks replaced. Oium was told by the design consultant that replacement of all sidewalks must be negotiated after the construction company is chosen early in 2021. Both the village and the city of Hudson will have to negotiate replacement of all sidewalks, if desired. Pike asked whether a designated bike lane will be built during construction. Oium explained that the bike lane will be a designated lane on the road and marked on both sides, approximately 4-6 feet wide. Head asked Oium to report on the safety standards and design of the bike lanes at a future meeting. Oium reported that the DOT plans are 90% complete.

Oium and Moos oversaw a roll test of the gravel roadbed on Tenth Street North in the Ridges where the new twin homes are being constructed. After assurance that the roadbed was sufficient, one layer of asphalt has been laid. Curb and gutter is installed in the development, as well. Derrick Homes is making quick progress on the project.

### **Director's Report**

Moos thanked the village board and Public Works committee for approval of the department's new equipment. Most of it has been delivered and will be put to good use.

Moos' department has installed some tanks and a pump on the skid to flush out valve boxes, rather than have the work done by a contractor.

The Geographical Information System (GIS) project is progressing. One village map has been uploaded to the system. Moos and department staff have started to learn the system. Pike asked about timing to finalize implementation; Moos said it shouldn't take too long. An employee at Cedar Corporation plans to demonstrate the system to Moos in June.

### **Public Works Capital/Equipment Planning**

Moos shared 2021 Public Works department proposed budget items with the committee. Moos said annual generator maintenance and sanitary sewer equipment inspections must be budgeted starting in 2020. Scheduled maintenance for GIS system maintenance will be added to the 2021 budget. Moos asked for input from the committee regarding the 2021 budget items. Pike asked Moos to remove

completed items from the list Moos presented, and added the garage fencing. Matz asked if the village will have to budget any items related to the Highway 35 construction project. Oium explained that landscaping and tree replacement are included as part of the plan, as well as speed limit and highway signs. Head suggested Moos consult with other municipalities for necessities around the construction project, and Pike asked for a guest from a neighboring municipality to join the next Public Works committee meeting. Oium said that, even though road reconstruction projects are not popular, the outcome is something that has been needed for quite some time. Pike asked Moos to add a short description for each remaining budget item on his list.

**Public Works Committee Future Goals/Agenda Items**

Make all streets safe and passable, painlessly as possible. Pike asked how long the Highway 35 project will last. Oium explained that the DOT will start in March or April, depending on the weather, and construction is projected to last until October. Pike asked whether restoration will be done in 2021. Restoration will be completed, but grass may not be growing until the following year.

**Adjournment**

Pike adjourned the meeting at 6:01 p.m.

Respectfully submitted by,

Anne-Marie McDonald  
Recording Secretary