

**North Hudson Public Works Meeting  
Virtual Meeting  
Tuesday, July 21, 2020 @ 5:30 p.m.**

**Call to Order: roll call**

Chair Pike called the meeting to order at 5:30 pm. Answering the call were Trustees Head and Matz. A quorum was present and the meeting was duly noticed. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, and Recording Secretary Anne-Marie McDonald.

**Minutes approval from June 16, 2020 Public Works Meeting**

**Motion (Matz/Head) to approve the June 16, 2020 Public Works meeting minutes. Motion carried.**

**Comments from the floor**

None.

**Hafner Properties Utility Easement**

Moos stated there is nothing new to report. Moos will have reports at future meetings.

**Artisan North subdivision outstanding items**

Oium stated that owner Gary Zappa forwarded the final lien waiver to the village. The village has not received the letters from the engineer of record, though it is expected soon. The letter is the last requirement before the village accepts the public right of way. When all requirements have been satisfied, the village board will review for ratification.

**Fencing at Public Works garage**

Moos presented a drawing of the proposed fence layout around the Public Works garage. The new fencing includes approximately 175 feet on the south border of the property and about 100 feet and a gate on the northwest portion of the property. Moos is waiting for additional bids before presenting a proposal to the committee. Currently there is a six to eight foot wooden fence on the west boundary of the property, mainly used to identify the border of the village property. Oium stated the property boundaries on the photograph are not survey accurate; the newly acquired Geographic Information System (GIS) will document the exact locations of utilities and services, not property boundaries. Moos said the one quote he has received to date is approximately \$4800 and was provided by the company which installed the existing fence on the property. Head asked what will be stored in the northern part of the property to necessitate 100 feet of fencing. Moos said it is good to delineate village property to avoid encroachment by other property owners. Pike said that the area has been considered as a tow lot, though there are no current plans to do so.

**Public Informational Meetings for the Wisconsin Street North construction project**

Oium stated that CORRE, Inc., the engineering firm responsible for part of the plan for the Wisconsin Street North project in 2022, has proposed conducting a public informational meeting. Due to COVID-19, various options are being considered to conduct the meeting. Possible options are to create a PowerPoint presentation and post on the municipality website, then send a letter to affected property owners and ask for feedback; or have a Zoom meeting before or during a scheduled Public Works committee meeting. Head said she felt a PowerPoint presentation would be a good way to conveniently

disseminate information and offer access to people who can provide answers. Pike asked when CORRE wants to have a meeting; Oium said they haven't proposed an exact date yet, though they would prefer to hold one in the next month. Oium explained that informational meetings are required by Wisconsin Department of Transportation (DOT) to identify potential concerns raised by affected residents, and are needed early in the design process. Matz asked if the PowerPoint could be presented at the Zoom meeting and posted on the village website for review and comment. Pike and Head agreed with Matz's idea. Matz suggested the PowerPoint be available for review before the meeting.

Pike asked Oium whether there will be any conflict between preliminary work on the Wisconsin Street North project and the Highway 35 project in 2021. Oium stated there should be no conflict.

Head asked if a PowerPoint presentation is available for the Highway 35 construction project. Oium stated that if there is one, the city of Hudson has it.

### **Catch basin repair**

Moos is waiting for one more bid. His plan is to have 10 catch basins repaired in 2020.

### **Control panel replacement at East Bank lift station**

Moos said he is expecting two more quotes this week, and will have more information next month.

### **Auto dialers for sanitary sewer lift stations**

Moos is waiting for additional quotes for the auto dialers, and will have more information next month.

### **Chair Update**

Nothing to report.

### **Engineer's Report**

Oium provided the committee with a cross section example of Highway 35 in North Hudson after the construction project is complete. Ayres and Associates, the engineering firm responsible for the Highway 35 project, will include pavement markings to delineate a bike lane from the driving lane in each direction, from the Lake Mallalieu Bridge to Sommers Street North. No additional line next to the curb will be included, and there will be no signs or additional demarcation for bike lanes. Oium stated that, as of now, there will be spot replacements only of sidewalks where work is done during the project. Pike asked Head whether she has contacted other municipalities regarding lessons learned during large construction projects. Head said she has not; she needs to know who to contact. Pike suggested she ask for the PowerPoint presentation from the city of Hudson. Pike recommended the village website have a dedicated link for information regarding the Highway 35 project – the committee members agreed that should be added.

Oium told the committee the village was awarded funds from the Local Road Improvement Program (LRIP) grant program. The award is just under \$22,000 and is designated for the Fifth Street North resurfacing project. In addition, the village has just under \$18,000 from a previous award for the St. Croix Street North project. The award for the St. Croix Street North project must be used by June 30, 2023, and the deadline for the Fifth Street North project is June 30, 2025. Oium explained the village can make a one-time substitution for funds to use on a project, and requires an approval process be completed. Pike asked Oium and Moos to provide guidance regarding where the funds should be directed.

### **Director's Report**

Moos contacted another community for advice regarding their experience during a Wisconsin DOT construction project, and is waiting for a response.

Moos is expecting quotes for East Bank lift station repairs soon.

Moos has requested several quotes for catch basin repairs, and said it is difficult to compare quotes because the repair techniques are different.

The online auctions for several pieces of Public Works equipment close this Friday, July 24, 2020.

Pike asked Moos to investigate or resolve the pothole on Galahad Street North. Moos said he would address it tomorrow.

### **Public Works Capital/Equipment Planning**

Pike said the committee will wait for budget planning information next month to review Moos' proposed capital equipment.

### **Public Works Committee Future Goals/Agenda Items**

Hafner Properties Utilities Easement; Artisan North subdivision outstanding items; CORRE, Inc. public information meeting at August Public Works committee meeting; storm water surcharge review; Control panel replacement at East Bank lift station; Auto dialers for sanitary sewer lift stations.

### **Adjournment**

Pike adjourned the meeting at 6:02 p.m.

Respectfully submitted by,

Anne-Marie McDonald  
Recording Secretary