

**North Hudson Public Works Meeting
Virtual Meeting
Tuesday, August 18, 2020 @ 5:30 p.m.**

Call to Order: roll call

Chair Pike called the meeting to order at 5:30 pm. Answering the call were Trustees Head and Matz. A quorum was present and the meeting was duly noticed. Also in attendance were Public Works Director Patrick Moos, Village Engineer Kevin Oium, and Recording Secretary Anne-Marie McDonald.

Minutes approval from July 21, 2020 Public Works Meeting

Motion (Matz/Head) to approve the July 21, 2020 Public Works meeting minutes. Motion carried.

Comments from the floor

None.

Public Involvement meeting/presentation by CORRE, Inc. for the Wisconsin Street N. construction project

Kevin Meyer of CORRE, Inc. is working with the Village of North Hudson and Cedar Corporation on the Wisconsin Street North construction project. The Wisconsin Department of Transportation (WisDOT) requires public involvement prior to the start of construction projects. Meyer stated that his company's presentation could be posted to the village website after adjacent landowners are notified. Meyer asked for feedback from the Public Works committee before the presentation is publicized.

Meyer explained that the design for the project is ongoing; the final design and real estate acquisition will be completed in 2021, with construction taking place in summer 2022. The construction must be substantially completed by September 1, 2022.

Meyer reviewed the details of the presentation with the Public Works committee. Pike asked if the project could be completed before the third weekend of August, in time for Pepper Fest weekend. Meyer said there should be no problem to move up the completion date, and the work can be scheduled around Pepper Fest weekend.

Head asked about the funding for the utility portion of the project. Oium explained that utility construction costs come from the replacement fund, and that he is not sure what the current value of that account is. Because the account may be depleted with the Highway 35 construction project, the village could borrow to fund the Wisconsin Street N. project, perhaps in conjunction with the Highway 35 project. Pike explained that the loan funding for the two projects could be arranged together. The cost numbers for the project will be known by winter 2021. Start date for the project could be late May or early June 2022, with a 6-8 week duration.

Pike asked whether more information meetings will take place. Meyer stated none are planned or required, however, one could be held when construction dates are set. For this public involvement activity, the presentation will be posted on the village website; adjacent property owners and stakeholders will be notified, and asked to provide input within two weeks. WisDOT must review the presentation before it is publicized. Pike asked who is responsible to post the public involvement presentation and resident feedback form. Oium and Meyer will work with Village Administrator Melissa Luedke to post the information.

Village utilities

Pike stated he and Moos are not ready for this discussion, and tabled for later consideration.

Storm Water Equivalent Residential Unit (ERU)

Pike explained that a storm water charge was billed to village customers starting in 2011. Currently the rate is \$7 per equivalent residential unit (ERU). Pike stated that the billing process needs to be reviewed, including whether parcels are assigned the correct ERU value or whether property owners are being billed. In addition, the annual rate per ERU should be reviewed. Pike wants the village to request the city of Hudson to conduct utility billing correction and verification. Moos agreed with Pike's statement and suggested the billing be reviewed annually. Moos would like to do a further review of the data, and feels the village needs to coordinate with city of Hudson utility billing. Head asked whether anyone in the village has created a plan for the review. Pike said it is still being developed. Matz asked how this charge is paid. Oium explained that it is billed quarterly as a separate line item on property owners' water bill.

Catch basin repair

Moos presented two quotes for catch basin repairs in 2020. Two catch basins have been fixed; the quotes are for the remaining eight. Moos recommends Everlast Rehab for the repairs, based on the department's experience with prior repairs. Pike wants to budget and plan to have the remaining catch basins repaired in the next five years. Moos explained that both vendors confirmed that having a larger quantity repaired at the same time would result in lower per basin cost, and can handle a larger quantity at a time. Moos explained that R & H's quote would come to \$15,000 to repair ten basins.

Motion (Head/Matz) to recommend Everlast Rehab to coat eight sewer system catch basins at a cost not to exceed \$8000, with funds to come from the storm sewer maintenance account. Motion passed on roll call vote of 3-0. Matz-yes, Head-yes, Pike-yes.

Replacement of the control panel/auto dialer at East Bank sanitary sewer lift station

Moos presented the quotes for replacement of the control panel and auto dialer for the East Bank lift station. Moos recommended B & M to do the work. Moos would like to include the cost of the auto dialer, and has worked with Village Treasurer Nathan Troester for financing and the annual support cost. Moos is providing information to the committee to allow time to review the data before taking a vote. The estimated cost of the new control panel without the auto dialer is \$18,000. Pike suggested approving the control panel only and wait for a quote for the auto dialer, and Head agreed. Moos is waiting to learn the auto dialer annual support cost from several suppliers. The committee's consensus is to wait for the costs before voting on the auto dialer.

Motion (Matz/Head) to recommend B & M Technologies install new control panel for East Bank sanitary lift station at a cost not to exceed \$19,500, with funding to come from 201 Fund. Motion passed on roll call vote of 3-0. Head-yes, Matz-yes, Pike-yes.

Snow removal contract for Village of North Hudson

Moos spoke with Gary Zappa, owner of Zappa Brothers Excavating, regarding the village's snow removal contract. Zappa will review last winter's contract before determining a cost for the 2020-2021 winter season. Pike explained the village still wants a backup for Public Works this winter. Moos said he will have a draft contract next month.

Chair Update

Congratulations to the Pepper Fest committee on the success of the first annual golf tournament, which took place the Monday before Pepper Fest would have taken place. There were lots of participants.

Pike said there was discussion about using the village hall as one site for Public Works meetings. For the time being, meetings will be conducted via Zoom.

Engineer's Report

Oium reported that Derrick Homes wants to lay the final layer of asphalt the first week of September on the street in the newest phase of The Ridges. After that takes place, the village board can accept the public improvements associated with the development. Moos stated he wants some cleanup done in Chief Jansen Park where water runoff has created a washout area. The washing will continue until grass is established on the home sites. Pike asked if seeding or sod is happening soon, and said the grass may be a contingent before the village accepts the public improvements. Oium recommended the village do a walk-through with Derrick Homes before village acceptance. Moos said Derrick does a good job addressing issues brought to their attention.

Director's Report

Turning valves in the village is nearly complete; there are total of 600 in the village. There are some valves which need flushing, but most of the work is complete.

The village's contractor did seal coating in the village, then the area received rain. The combination of a bad batch of oil plus rain resulted in a bad surface. Moos is working with the contractor to get the issue resolved. Moos has received positive feedback from a resident on Keystone Court on the work that has been completed, and said two miles of roads were seal coated this summer. Pike said the oil should be removable from vehicle exteriors, since it is water-based. Pike apologized for any issues residents experience from the bad seal coating, and said the village has never had a bad batch of oil before. The village will work to make sure it doesn't happen again.

The Public Works department staff will complete training to receive their water certificates at the end of August 2020.

Public Works Capital/Equipment Planning

Oium and Moos will create a plan to repair all village catch basins in the next five years. Moos has a prioritized list of capital items to review for budget considerations.

Public Works Committee Future Goals/Agenda Items

Storm water ERU review; East Bank Lift Station auto dialer.

Adjournment

Pike adjourned the meeting at 6:32 p.m.

Respectfully submitted by,

Anne-Marie McDonald
Recording Secretary